

Finance Committee

Monday 10 July 2023 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Zahira Naz
Councillor Mike Levery
Councillor Toby Mallinson
Councillor Mike Chaplin
Councillor Glynis Chapman
Councillor Marieanne Elliot
Councillor Mary Lea
Councillor Shaffaq Mohammed
Councillor Ibbby Ullah

PUBLIC ACCESS TO THE MEETING

The Finance Committee comprises takes decisions in respect of the following Finance and Property matters which are otherwise reserved to the Strategy and Resources Policy Committee:

- a. Strategic financial overview
- b. Property decisions
- c. Accountable Body decisions
- d. Corporate Revenue and Capital monitoring and capital allocations

Meetings are chaired by Councillor Zahira Naz.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk . You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the [Finance Committee webpage](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear working days in advance of the date of the meeting, by email to the following address: committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**FINANCE COMMITTEE AGENDA
10 JULY 2023**

Order of Business

Welcome and Housekeeping

The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.

1. Apologies for Absence

2. Exclusion of Press and Public

To identify items where resolutions may be moved to exclude the press and public.

(NOTE: Appendix C to the report at item 9 on the agenda “Fargate and High Street, Future High Streets Fund – Front Door Scheme update” is not for publication because it contains confidential information under Section 100A of the Local Government Act 1972 [as amended])

3. Declarations of Interest

Members to declare any interests they have in the business to be considered at the meeting.

(Pages 7 - 10)

4. Minutes of Previous Meeting

To approve the minutes of the last meeting of the Committee held on 13 June 2023.

(Pages 11 - 16)

5. Public Questions and Petitions

To receive any questions or petitions from members of the public.

(NOTE: There is a time limit of up to 30 minutes for the above item of business. In accordance with the arrangements published on the Council’s website, questions/petitions at the meeting are required to be submitted in writing, to committee@sheffield.gov.uk, by 9.00 a.m. on 6 July 2023).

6. Work Programme

Report of the Director of Policy and Democratic Engagement

(Pages 17 - 32)

Formal Decisions

7. Capital Approvals Month 2 2023/24

Report of the Director of Finance and Commercial Services

(Pages 33 - 62)

8. **Social Housing Decarbonisation Fund (SHDF) 2** (Pages 63 - 76)
Report of Executive Director, Neighbourhood Services
9. **Fargate and High Street, Future High Streets Fund - Front Door Scheme Update** (Pages 77 - 126)
Report of Executive Director, City Futures

NOTE: The next meeting of Finance Committee will be held on Tuesday 1 August 2023 at 2.00 pm

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim General Counsel by emailing david.hollis@sheffield.gov.uk.

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Finance Committee

Meeting held 13 June 2023

PRESENT: Councillors Zahira Naz (Chair), Mike Levery (Deputy Chair), Mike Chaplin, Glynis Chapman, Marieanne Elliot, Mary Lea, Shaffaq Mohammed and Ibbby Ullah

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillor Toby Mallinson.

2. EXCLUSION OF PRESS AND PUBLIC

2.1 It was noted that part 2 of the report at item 7 on the agenda was not available to the public or press because it contained exempt information. If Members wished to discuss the exempt information, the Committee would ask the members of the public and press to kindly leave for that part of the meeting and the webcast would be paused.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest made at the meeting.

4. MINUTES OF PREVIOUS MEETING

4.1 RESOLVED UNANIMOUSLY:-

1. That the Minutes of the meeting of the Sub-Committee held on 22 March 2023 and the Minutes of the meeting of the Committee held on 17 May 2023 be approved as a correct record;
2. That Councillor Mary Lea be appointed to serve on the Urgency Sub-Committee; and
3. That, as respects the appointment of Members to serve on the Urgency Sub-Committee or any other Sub-Committee of the Finance Committee, where vacancies exist or in cases of urgency to ensure quoracy or representation, the Monitoring Officer, in consultation with the relevant political group whip, be authorised to appoint Members to serve on such Sub-Committees, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Finance Committee.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 There were no public questions or petitions.

6. WORK PROGRAMME

6.1 The Committee received a report containing the Committee's Work Programme for consideration and discussion. The aim of the Work Programme was to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this Committee, other committees, officers, partners and the public to plan their work with and for the Committee.

6.2 **RESOLVED UNANIMOUSLY:-**

1. That the Committee's work programme, as set out in Appendix 1, be agreed, including the additions and amendments identified in Part 1 of the report; and
2. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme.

7. DECISIONS TAKEN UNDER URGENCY PROVISIONS

7.1 The Committee noted the decision that had been taken under urgency provisions regarding the Fargate / High Street Property Acquisition. The Head of Regeneration and Property Services attended the meeting to answer Member's questions.

8. 2022/23 FINAL BUDGET OUTTURN

8.1 The Director of Finance and Commercial Services submitted a report bringing the Committee up to date with the Council's final budget outturn position for 2022/23 including General Fund revenue position, Housing Revenue Account, and Capital Programme Monitoring (Appendix 1). The report provided an update on the Council's Treasury Management activity in 2022/23 and set out expectations for the coming of the year (Appendix 2).

8.1 Officers agreed to provide Members with further information on the roofing replacement programme and an update on the level of vacant properties in the Housing Revenue Account after the next quarter.

8.3 **RESOLVED UNANIMOUSLY:** That Finance Committee:-

- (a) note the updated information and management actions provided by this report on the 2022/23 Revenue Budget Outturn as described in this report;
- (b) note the updated information and management actions provided by this report on the 2022/23 Capital Programme Monitoring as described in Appendix 1;
- (c) note the annual Treasury Management Outturn report for 2022/23 as described in Appendix 2; and
- (d) approve the revenue budget carry forward requests for 4 items:
 - I. £239k Local Area Committee & Ward Pots;

II. £259k Displaced general fund carried forward as a result of Team Around the Person funding from ICB spent in 2022/23;

III. £200k Youth – this proportion relates to the amount underspent on the Voluntary Sector grants in 2022/23; and

IV. £300k in the Housing General Fund for Registration Regulation that was initially allocated in 21/22 to fund staff to undertake enforcement work in Private Sector Housing.

8.4 **Reasons for decisions**

8.4.1 To record formally changes to the Revenue Budget and the Capital Programme.

8.5 **Alternatives Considered and Rejected**

8.5.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

9. **CAPITAL APPROVALS FOR MONTH 1 2023/24**

9.1 The Finance Manager submitted a report that provided details of proposed changes to the existing Capital Programme as brought forward in Month 01 2023/24 and changes to the capital programme required as part of the year end close down process requiring formal ratification.

9.2 **RESOLVED UNANIMOUSLY:** That Finance Committee:-

(a) approves the proposed additions and variations to the Capital Programme listed in Appendix 1;

(b) approves the budget adjustments required as part of the financial year end close down procedure as detailed in Appendix 2;

(c) approves the acceptance of grant funding as identified in Appendix 3; and

(d) approves the council entering into agreements to provide funding to third parties as identified in Appendix 4.

9.3 **Reasons for decisions**

9.3.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.

9.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

9.4 **Alternatives Considered and Rejected**

- 9.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

10. **SYMCA FOOD POVERTY FUNDING ALLOCATION**

- 10.1 The Health Improvement Principal submitted a report seeking approval to allocate funding from South Yorkshire Mayoral Combined Authority (SYMCA) to accelerate the implementation of the Food Access Plan. SYMCA had made £150,000 available to Sheffield City Council with the requirement that it must be spent directly on sustainable food provision.

The funding would be used to develop sustainable local food sourcing infrastructure by:

1. Investing in S6 food bank to give them capacity to purchase food at scale on behalf of other food banks and food initiatives in the city. This would benefit the food projects who took part by reducing the cost of the food they required and reducing the time they must spend sourcing food. In turn this would increase the resilience of the emergency food relief system.
2. Investing in Food Works to enable them to scale up their surplus food sourcing and develop a pantry model. Food Works pantries would be rolled out in multiple locations across the city in partnership with community organisations. This would increase the number of people in the most disadvantaged communities that were able to access affordable nutritious food.

- 10.2 **RESOLVED UNANIMOUSLY:** That Finance Committee approves the proposed funding allocations as set out in paragraph 1.16 of the report.

10.3 **Reasons for decisions**

- 10.3.1 Supporting food purchasing in bulk will build the resilience of the emergency food system in Sheffield saving food banks time and money.

- 10.3.2 The expansion of Food Works pantries allows us to deliver on the commitments of the Food Access Plan to stimulate a more diverse range of food provision and support. Delivery of food pantries via Food Works rather than a national operator means that we are investing in local infrastructure and resilience. It also means that the model can be developed responsively and collaboratively, taking into account the needs of the community partner organisations who will host the pantries.

10.4 **Alternatives Considered and Rejected**

- 10.4.1 Provide funding to The Bread and Butter Thing to implement 5 mobile pantries across Sheffield. Whilst it was noted that the initiative has many positive attributes and would bring benefits to communities it was felt that investing in local infrastructure and developing models of support that respond to the needs of local food relief initiatives would bring greater long term benefit.
- 10.4.2 Continue the emergency food store that is currently being hosted by S6 food bank on behalf of Sheffield City Council. This would not meet the SYMCA requirement for the development of sustainable food provision as it would mean purchasing food on a one off basis rather than investing in capability and infrastructure.
- 10.4.3 Divide the funding amongst existing food banks This would not meet the SYMCA requirement for the development of sustainable food provision as would likely be utilised for food and ongoing running costs. There will be other grants schemes in the near future that could be used in this way and we will ensure food banks are supported to submit applications.

11. MINUTES OF THE FINANCE URGENCY SUB-COMMITTEE

- 11.1 The Committee noted the Minutes the Finance Urgency Sub-Committee held on 2 May 2023.

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Report to Finance Committee

10 July 2023

Report of: Director of Policy and Democratic Engagement

Subject: Committee Work Programme

Author of Report: Rachel Appleyard, Principal Democratic Services Officer

Summary:

The Committee's Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Recommendations:

1. That the Committee's work programme, as set out in Appendix 1 be agreed;
2. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
3. That the referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out be agreed.

Background Papers: None

Category of Report: Open

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 1 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 References from Council or other Committees

2.1 Any references sent to this Committee by Council, including any public questions, petitions and motions, or other committees since the last meeting are listed here, with commentary and a proposed course of action, as appropriate:

Issue	Moving Towards an Ethical Debt Collection: Policy and Ending the Use of Bailiffs
Referred from	Response to Council Motion (14/12/22) Full Council, referred to Finance Committee from S&R Policy Committee.
<i>Details</i>	View motion on Council agenda Sheffield City Council - Agenda for Council on Wednesday 14 December 2022, 3.00 pm
Commentary/ Action Proposed	Working Group to consider. To be fed into Finance Work Programme.

3.0 Member engagement, learning and policy development outside of Committee

3.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix

2 is an example 'menu' of some of the ways this could be done. It is entirely appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date
Future High Streets Fund / Heart of the City	Site visit	4 th July

Appendix 1 – Work Programme

Part 1: Proposed additions and amendments to the work programme since the last meeting:

New Items	Proposed Date	Note
Amended Items	Proposed Date	Note

Part 2: List of other potential items not yet included in the work programme

Issues that have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee’s next meeting, at the discretion of the Chair.

Topic	
Description	
Lead Officer/s	
Item suggested by	<i>Officer, Member, Committee, partners, public question, petition etc</i>
Type of item	<i>Referral to decision-maker/Pre-decision (policy development/Post-decision (service performance/ monitoring)</i>
Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	
Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	
Lead Officer Commentary/Proposed Action(s)	

Part 3: Agenda Items for Forthcoming Meetings

Meeting 2 (23/24)	10 July 2023	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/monitoring) 	(re: decisions) Prior member engagement/development required <i>(with reference to options in Appendix 2)</i>	(re: decisions) Public Participation/Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 2 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee
Social Housing Decarbonisation Fund (SHDF) 2	The Council has secured £4,007,500 grant funding from the Dept for Energy Security & Net Zero in contribution toward its planned programme of works to improve 370 Council homes. The proposal is that the Council accept the grant fund and become the accountable body.	Nathan Robinson	Decision	Information was previously given to the Housing Committee through a knowledge briefing report.		This Cttee

Fargate and High Street, Future High Streets Fund – Front Door Scheme Update	To update on progress with delivery of the Front Door Scheme intervention funded by Future High Streets Fund (FHSF) and seek approval to grant awards to landowners to deliver access and refurbishment works.	Sean McClean / Matt Hayman	Decision	Briefing on this proposal given to Members of the Finance Sub Committee (Chair, Deputy Chair and Group Spokesperson) on 26th September 2022.	Extensive public and stakeholder consultation was undertaken throughout 2019 and 2020 to inform the strategic case and final business case approved by Government. Officers have and will continue to meet with retailers, businesses, landowners and wider stakeholders to keep them updated and receive feedback to inform any review of the interventions.	This Cttee
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Meeting 3 (23/24)	1 August 2023	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) 	<i>(re: decisions)</i> Prior member engagement/ development required	<i>(re: decisions)</i> Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer

			•Post-decision (service performance/ monitoring)	(with reference to options in Appendix 2)	(with reference to toolkit in Appendix 3)	
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 3 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee
The Sheffield NHS Health check programme	<p>The proposal is that permission is given to commit £185,000 per year for a period of 5 years to secure a provider for the NHS Health Check programme in Sheffield.</p> <p>It is proposed that an open tender process will be used to secure a provider who will meet the specifications of the NHS health check programme, reduce health inequalities and improve the health and wellbeing of the residents of Sheffield.</p>	Karen Harrison / Greg Fell	Decision	Discussion of the proposal with the Chair, Vice chair and spokesperson	It is a mandated service and in being so there is a structure that must be followed. However, during the open tender process potential providers will be asked to describe how they will approach public participation and engagement to provide a service that will improve the health of the residents of Sheffield in a way most appropriate to them.	This Cttee

Sale of Land at Junction Road Woodhouse	Following the publication of an open space notice, two written responses were received from local residents. These are to be treated as objections to the sale of an open space. Given this they are now to be considered by Finance Sub Committee.	Tammy Whitaker/ James Dibaj	NEW: Sale of Land at Junction Road Woodhouse	Approved by ICM on 12/11/2021 see: click here	The proposed sale of land (which constitutes open space) was published in the Sheffield Telegraph on 3rd February 2022 (week one) and 10th February 2022 (week two) and the Councils website: click here and generated the attached objections.	This Cttee
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Meeting 4 (23/24)	11 September 2023	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 2)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 3)	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • Public Questions/ Petitions • Any other committee-specific standing items eg finance or service monitoring] 					

2023/24 Quarter 1 Budget Monitoring		Tony Kirkham / Jane Wilby	Decision			This Cttee
Capital Approvals Month 4 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee
Parkwood Springs	Decision on redevelopment of the former ski village	Tammy Whitaker/ Alan Seasman	Decision	Written briefing	TBC	This Cttee

Meeting 5 (23/24)	16 October 2023	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 5 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Meeting 6 (23/24)	6 November 2023	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 6 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Meeting 7 (23/24)	18 December 2023	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> 					

	<ul style="list-style-type: none"> Any other committee-specific standing items eg finance or service monitoring] 					
Capital Approvals Month 7 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Meeting 8 (23/24)	23 January 2024	2pm				
Topic	Description	Lead Officer/s	Type of item	(re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	(re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date)
Standing items	<ul style="list-style-type: none"> Public Questions/ Petitions Any other committee-specific standing items eg finance or service monitoring] 		<ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 			<ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
2023/24 Quarter 2 Budget Monitoring		Tony Kirkham / Jane Wilby	Decision			This Cttee
Capital Approvals Month 8 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Meeting 9 (23/24)	19 February 2024	2pm				
Topic	Description	Lead Officer/s	Type of item •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring)	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 2)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 3)	Final decision-maker (& date) •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • Public Questions/ Petitions • Any other committee-specific standing items eg finance or service monitoring] 					
Capital Approvals Month 9 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Meeting 10 (23/24)	18 March 2024	2pm				
Topic	Description	Lead Officer/s	Type of item •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring)	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 2)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 3)	Final decision-maker (& date) •This Cttee •Another Cttee (eg S&R) •Full Council •Officer

Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
2023/24 Quarter 3 Budget Monitoring		Tony Kirkham / Jane Wilby	Decision			This Cttee
Capital Approvals Month 10 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Levelling Up Prospectus	Prospectus setting out Sheffield's Levelling Up ambitions	Kate Martin	Decision or pre decision policy development			This Cttee

Appendix 2 – Menu of options for member engagement, learning and development prior to formal Committee consideration

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.
- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee
- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
 - All-member newsletter (email)
 - Requests for information from specific outside bodies etc.
 - All-committee briefings (private or, in exceptional cases, in-committee)
 - All-member briefing (virtual meeting)
 - Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
 - Site visits (including to services of the council)
 - Task and Finish group (one at a time, one per cttee)
- Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 3.

Appendix 3 – Public engagement and participation toolkit

Public Engagement Toolkit

On 23 March 2022 Full Council agreed the following:

A toolkit to be developed for each committee to use when considering its 'menu of options' for ensuring the voice of the public has been central to their policy development work. Building on the developing advice from communities and Involve, committees should make sure they have a clear purpose for engagement; actively support diverse communities to engage; match methods to the audience and use a range of methods; build on what's worked and existing intelligence (SCC and elsewhere); and be very clear to participants on the impact that engagement will have.

The list below builds on the experiences of Scrutiny Committees and latterly the Transitional Committees and will continue to develop. The toolkit includes (but is not be limited to):

- a. Public calls for evidence
- b. Issue-focused workshops with attendees from multiple backgrounds (sometimes known as 'hackathons') led by committees
- c. Creative use of online engagement channels
- d. Working with VCF networks (eg including the Sheffield Equality Partnership) to seek views of communities
- e. Co-design events on specific challenges or to support policy development
- f. Citizens assembly style activities
- g. Stakeholder reference groups (standing or one-off)
- h. Committee / small group visits to services
- i. Formal and informal discussion groups
- j. Facilitated communities of interest around each committee (eg a mailing list of self-identified stakeholders and interested parties with regular information about forthcoming decisions and requests for contributions or volunteers for temporary co-option)
- k. Facility for medium-term or issue-by-issue co-option from outside the Council onto Committees or Task and Finish Groups. Co-optees of this sort at Policy Committees would be non-voting.

This public engagement toolkit is intended to be a quick 'how-to' guide for Members and officers to use when undertaking participatory activity through committees.

It will provide an overview of the options available, including the above list, and cover:

- How to focus on purpose and who we are trying to reach
- When to use and when not to use different methods
- How to plan well and be clear to citizens what impact their voice will have
- How to manage costs, timescales, scale.

There is an expectation that Members and Officers will be giving strong consideration to the public participation and engagement options for each item on a committee's work programme, with reference to the above list a-k.

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Report to Policy Committee

Author/Lead Officer of Report:

Damian Watkinson,
Finance Manager

Tel: 0114 273 6831

Report of: *Tony Kirkham*

Report to: *Finance Committee*

Date of Decision: *10th July 2023*

Subject: *Capital Approvals for Month 02 2023/24*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? (<i>Insert reference number</i>)				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

This report provides details of proposed changes to the existing Capital Programme as brought forward in Month 02 2023/24.

Recommendations:

- (i) That the committee approve the proposed additions and variations to the Capital Programme listed in Appendix 1.
- (ii) That the committee approve the acceptance of grant funding as identified in Appendix 2.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Appendix 1, Appendix 2

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Liz Gough</i>
	Legal: <i>Rahana Khalid</i>
	Equalities & Consultation: <i>N/A</i>
	Climate: <i>N/A</i>
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	SLB member who approved submission: <i>Tony Kirkham</i>
3	Committee Chair consulted: <i>Cllr Zahira Naz</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Damian Watkinson</i>
	Job Title: Finance Manager
	Date: <i>23/06/23</i>

1. PROPOSAL

- 1.1 The proposed changes to the Capital Programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 2.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Any appropriate consultation was carried out at the original approval of the schemes included

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 Any Equality implications are the responsibility of the service area under which the approval falls. An Equalities Impact Assessment was submitted with each Business Case

4.2 Financial and Commercial Implications

- 4.2.1 A number of schemes have been submitted for approval in line with the Council's capital approval process during the Month 01 reporting cycle. This report requests the relevant approvals and delegations to allow these schemes to progress.

- 4.2.2 Below is a summary of the number and total value of schemes in each approval category:

- 13 additions of specific projects to the Capital Programme creating a net increase of £1,281.5k
- 9 variations to specific projects and allocations in the Capital Programme creating a net reduction of £285k

- 4.2.3 Further details of the schemes listed above can be found in Appendix 1.

4.3 Legal Implications

4.3.1 Any specific legal implications are identified on a per scheme basis in appendix 1 in relation to schemes to be delivered and Appendix 2 in relation to grants to be accepted.

4.4 Climate Implications

4.4.1 Any specific Climate implications are identified on a per scheme basis in appendix 1. A Climate Impact Assessment was submitted with each Business Case

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

6. REASONS FOR RECOMMENDATIONS

6.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.

6.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

Scheme name / summary description								Value £'000
A	Transport Regeneration & Climate Change							
	New additions							
Page 37	<p>Netherthorpe 20mph</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the 'big city conversation' and the 'transport vision, it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>How are we going to achieve it?</p> <p>Sheffield City Council are proposing to introduce a new 20mph scheme in Netherthorpe, Sheffield 3. Initial consultation and preliminary design will be undertaken at a cost of £13k funded from Local Transport Plan</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • To achieve driver acceptance that 20mph is the appropriate maximum speed to travel in residential areas. • To encourage sustainable modes of travel and contribute towards the creation of a more pleasant, cohesive environment. • To achieve a reduction in the number and severity of road injury collisions. • Improve road safety in this area through reduction in speed. <p>When will the project be completed?</p> <p>2023-24</p>							+13
	Funding Source	Local and Neighbourhood Transport Complimentary	Amount	13k	Status	Ringfenced for Transport Projects	Approved	

		Programme Fund								
	Approval Route		Local & Neighbourhood Transport Programme – TRC Committee 16.03.23							
Page 38	Bradway 20mph									
	<p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the ‘big city conversation’ and the ‘transport vision, it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>How are we going to achieve it?</p> <p>Sheffield City Council are proposing to introduce a new 20mph scheme in Bradway, Sheffield 17. Initial consultation and preliminary design will be undertaken at a cost of £13k funded from Road Safety Plan</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • To achieve driver acceptance that 20mph is the appropriate maximum speed to travel in residential areas. • To encourage sustainable modes of travel and contribute towards the creation of a more pleasant, cohesive environment. • To achieve a reduction in the number and severity of road injury collisions. • Improve road safety in this area through reduction in speed. <p>When will the project be completed?</p> <p>2023-24</p>									+13
	Funding Source	Road Safety Plan	Amount	13k	Status	Ringfenced for Transport Projects	Approved			
	Approval Route		Briefing made to lead members of committee							
Variations and reasons for change										
Westfield 20mph Scheme description										

Page 39	<p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the ‘big city conversation’ and the ‘transport vision, it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project is for a 20 mph sign only area in Westfield, Sheffield 20</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed. Works will now be undertaken to fully design and develop the scheme.</p> <p>The estimated full cost of the project is £90.3k and will be fully funded from Road Safety Fund. The project budget is to be increased by £77.2k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		+77.2
	Funding	Road Safety Fund	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 16.03.23	
	<p>Herdings 20mph</p> <p>Scheme description</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the ‘big city conversation’ and the ‘transport vision, it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project is for a 20 mph sign only area in Herdings, Sheffield 14</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed. Works will now be undertaken to fully design and develop the scheme.</p>		+69.2

	<p>The estimated full cost of the project is £81.2k and will be fully funded from Road Safety Fund. The project budget is to be increased by £69.2k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		
	Funding	Road Safety Fund	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 16.03.23	
Page 40	<p>Norton Lees 20mph</p> <p>Scheme description</p> <p>Through the City's Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Through recent consultations such as the 'big city conversation' and the 'transport vision, it is clear that local communities value the impact of transport improvements from both a movement and safety perspective. Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project is for a 20 mph sign only area in Norton Lees, Sheffield 8</p> <p>What has changed?</p> <p>The project has previously been approved to fully design and develop the scheme, this stage is now complete and the scheme is ready to proceed to full implementation with the start date expected to be September 2023.</p> <p>The estimated full cost of the project is £110.4k and will be fully funded from Road Safety Fund. The project budget is to be reduced by £34.3k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget decrease 		-34.3
	Funding	Road Safety Fund	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 16.03.23	
	<p>Pedestrian Improvements</p> <p>Scheme description</p>		

Page 41	<p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are designed to provide safer walking and crossing facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport.</p> <p>In light of the above, the Council develops a rolling annual programme of crossings to be implemented, based on a scoring and selection methodology.</p> <p>What has changed?</p> <p>Seven potential schemes have been identified for feasibility works to be progressed in 2023-24 in the following areas: -</p> <ul style="list-style-type: none"> • Glossop Road (outside Sheffield Student’s Union, near Brunswick Street) • London Road (between Boston Street and Bennett Street) • Moonshine Lane (near Southey Crescent and Herries Road roundabout) • Shiregreen Lane at the junction with Monckton Road • Creswick Lane (near junction with Yew Lane) • Wordsworth Avenue (opposite Cookson Park) • Fox Road (near Somerville Terrace and Whitehouse Lane) <p>The cost of these works is £73k and will be funded from Local Transport Plan.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase 		+73
	Funding	Local and Neighbourhood Transport Complimentary Programme Fund	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 16.03.23	
	<p>Cycle Support Infrastructure</p> <p>Scheme description</p> <p>This project is a rolling program of works to improve the existing cycle network by providing supporting infrastructure that will have significant benefit to existing users and encourage/enable new users. It also provides the additional benefits of improving air quality and congestion.</p> <p>Previously approval has been given to complete design works on the following: -</p> <ul style="list-style-type: none"> • Penistone Road: Improved visibility at entrance to industrial site • Hurlfield Road: Dropping kerbs between no through roads. • Chapeltown/Blackburn Valley Trail: Barrier alterations • Carbrook St/Attercliffe Road: Improved signage • Prince of Wales Road: Improved cycle lanes • Various locations: Sheffield stands at key destinations. 		+75.5

Page 42	<p>What has changed?</p> <p>The design works are now complete and the following changes are to be made to the above proposed programme of works: -</p> <ul style="list-style-type: none"> • Penistone Road – these works are now to be scaled back, and the more significant intervention to be investigated as part of a separate project. • Hurlfield Road – these works are no longer being carried out due to insufficient funding. <p>Additional works are to be included as follows: -</p> <ul style="list-style-type: none"> • Works requested and funded by the Local Area Committee’s totalling £8k. • Removal of damaged bike ports including relocation • Barrier alterations at Bramall Lane and School Road Beighton • Bike pumps removal due to vandalism <p>The project budget is to be increased by £75.5k to cover the above and also to fund the increase in estimated costs on the Prince of Wales Road improvements. The increase will be funded from Local Transport Fund, Local Area Community funds [LACS] and income received from Sustrans.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase • Scope 		
	Funding	Local and Neighbourhood Transport Complimentary Programme Fund, LACS: Sustrans	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 16.03.23	
	<p>Broadfield Road Junction</p> <p>Scheme description</p> <p>This scheme was originally approved to carry out junction improvement works and a short length of on-line road widening at London Road / Broadfield Road section of the A61 corridor to align with the “Better Bus Area” improvements in the area. Funding was via a grant from the Department for Transport National Productivity Investment Fund (NPIF) for £3,356k and Council match funding of £1,459k.</p> <p>Works include carriageway widening to allow two inbound lanes along London Road for general traffic, and a new dedicated left turn lane from Broadfield Road into London Road. The scheme also included the delivery of some improvements to the parallel Sheaf Valley cycle route, including a new set of signals at the Wolseley Road/Steveley Road junction to make it safer for cyclists to get across Wolseley Road.</p> <p>What has changed?</p> <p>The project scope has been increased to provide pedestrian facilities across Steveley Road within the new signal-controlled junction as well as providing a small number of additional parking spaces on Glover Road.</p>		+290

	<p>The project budget is to be increased by £290k [£190k Local Transport Plan and £100k BBA income] to fund the additional works and also to cover the increased cost of filling in old cellars at the site of the new junction.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase Scope 			
	<table border="1"> <tr> <td data-bbox="185 443 333 507">Funding</td> <td data-bbox="333 443 2011 507">Local and Neighbourhood Transport Complimentary Programme Fund & Better Buses funding</td> </tr> </table>	Funding	Local and Neighbourhood Transport Complimentary Programme Fund & Better Buses funding	
Funding	Local and Neighbourhood Transport Complimentary Programme Fund & Better Buses funding			
	<table border="1"> <tr> <td data-bbox="185 507 566 571">Approval Route</td> <td data-bbox="566 507 2011 571"></td> </tr> </table>	Approval Route		
Approval Route				
B	Communities Parks & Leisure			
	New additions			
Page 43	<p>Handsworth Rec Improvements - FEASIBILITY</p> <p>Why do we need the project?</p> <p>To provide costed design options in line with priorities that came out of a recent community consultation to inform delivery priorities for secured funding. This includes: toddler play, replacement surfacing, games area uplift, and boundary improvements</p> <p>How are we going to achieve it?</p> <p>Undertake feasibility to provide costed design options in line with community priorities to understand affordability and ensure spend of secured funding in most appropriate areas.</p> <p>What are the benefits?</p> <p>Take the opportunity to spend allocated Section 106 monies in response to pressure from local community/ Friends of Handsworth Park to make improvements.</p> <p>When will the project be completed?</p> <p>Feasibility June to September 2023</p> <p>Funding</p> <p>S106 Agreements totalling £62.9K are available.</p>	+6		

	Funding Source	S106 Agreement 919 (£37.3K)	Amount	£5.8K	Status	Agreement 919 is part of the approved S106 Programme	Approved	Communities, Parks & Leisure PG 19.06.23	
	Approval Route		CPL Committee Chair briefed 30.11.22						
Page 44	<p>Parkwood Springs Work Package 3 & 4 - FEASIBILITY</p> <p>Why do we need the project?</p> <p>The original Initial Business Case for the Parkwood Springs Active Park project did include Work Package (WP) 3 and 4 as an integral part of the scope, however as Work Package 1 and 2 have progressed there have been adjustments to that remit which now need to be formalised:</p> <ul style="list-style-type: none"> • WP3 will deliver further physical improvements to site aimed at further uplifting the overall quality of the site and focus on site access & infrastructure; entrances, boundary works, signage, access routes & paths. • WP4 will deliver an evaluation of the project (revenue) <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> • Develop initial designs and cost estimates associate with the WP3. • Agree WP3 options to be detailed in an Outline Business Case • Allow the evaluation exercise (WP4) to be undertaken by Sheffield Hallam University's (SHU) Advanced Wellbeing Research Centre as part of the requirements of the National Centre for Sports & Exercise Medicine (NCSEM) funding, mostly used to fund Work Package 2 <p>What are the benefits?</p> <p>With Work Package 1 and 2 to be completed Summer/Autumn of 23/24, Work Package 3 and 4 need to follow on from these main packages of work as they will contribute to the delivery of the overall Active Country Park aspirations for the site as originally planned.</p> <p>When will the project be completed?</p> <p>Estimated at February 2024</p> <p>Capital Costs 23/24 WP3</p> <p>Parks & Countryside Fees £31.2K</p> <p>Revenue Costs 23/24 WP4</p> <p>SHU Fees £20.0K</p> <p>Funding</p> <p>Capital: Public Health funding Revenue: Current Year Public Health funding</p>								+31

Summary: Total Public Health funding allocation £150.0K Funding used 21/22 £47.1K Capital in 23/24 £31.2K Revenue 23/24 £20.0K Remaining £51.7K								
Funding Source	See Section above	Amount	£31.2K	Status	Public Health allocation already approved	Approved	Communities, Parks & Leisure PG 19.06.23	
Approval Route		Already part of the approved Programme of works						
Variations and reasons for change								
Page 45	Section 106 Parks Programme Block Allocation Scheme description Block allocation of S106 funding for identified Park sites. What has changed? An Initial Business Case has come forward to investigate designs for improvements at Handsworth Recreation Ground. Some of the funding for this scheme is part of the approved S106 Programme and therefore an amount needs drawing down from this allocation to cover the feasibility budget. See separate entry above for Handsworth Rec Improvements . Variation type: Budget decrease Budget Current 23/24 Budget £418.3K - £5.8K = £412.5K							-6
	Funding	S106						
	Approval Route		Already part of the approved Programme of works					
	C Waste and Street Scene							
New additions								

	None	
	Variations and reasons for change	
	None	
D	Adult Health & Social Care	
	New additions	
	None	
	Variations and reasons for change	
Page 46	None	
	Housing	
	New additions	
	<p>Council Housing Heating, Energy and Carbon Reduction Block Allocation / District Heat Network Expansion FEASIBILITY</p> <p>Why do we need the project?</p> <p>Sheffield City council has a number of domestic dwellings that are connected to a communal boiler system which provides the properties with heat and hot water. The majority of these sites are in need of significant investment to bring them up to modern standards, and all of these sites currently operate on gas fuelled boiler houses. This feasibility is to investigate 4 sites which could be easily connected to the existing Veolia heat network that operates in Sheffield.</p> <p>How are we going to achieve it?</p> <p>Veolia ES Sheffield LTD will be commissioned to undertake a detailed feasibility of 4 sites to assess to viability of the project moving to the next stage of development:</p> <ul style="list-style-type: none"> • Upperthorpe Tower Block • Netherthorpe Tower Block • St George’s Court, Netherthorpe • Blackwell Court <p>What are the benefits?</p>	-34

Page 47	<p>To identify properties that can be added to Veolia’s heat network as a first step to decarbonise SCC homes. This links with the councils net zero ambitions and reducing our carbon footprint on domestic dwellings.</p> <p>When will the project be completed? Feasibility June-July 2023</p> <p>Revenue Costs initially Surveys £33.8K – to be undertaken in revenue therefore contribution to capital programme to be reduced accordingly</p> <p>Council Housing Heating, Energy and Carbon Reduction Block Allocation Budget Current 23/24 Budget £2,107.6K - £33.8K = £2,073.8K</p>												
	Funding Source	HRA via Block Allocation for Energy Efficiency	Amount	£33.8K	Status	Part of an approved allocation in the Housing Investment Programme	Approved	Homes PG 14.06.23					
	Approval Route												
	<p>New Build Council Housing Phase 30 – Infield Lane Apartments</p> <p>Why do we need the project? To acquire 6 x 2 bed General Needs apartments at Infield Lane in Darnall to be added to the Council’s Stock as part of the Stock Increase Programme.</p> <p>How are we going to achieve it? An offer has been made following approval of a project mandate at Homes Programme Group 17th May 2023. As soon as internal approvals and due diligence have been completed, the offer can be progressed to exchange and completion.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • The units will provide General Needs housing at Affordable Rent • Rehousing services have confirmed that the unit type/ location would have good demand and no issues letting. • The units are near completion. • Acquisition of these units achieves a positive Net Present Value (NPV) over 30 years. <p>When will the project be completed? The exchange of contracts is expected to be around 14th July 2023 subject to budget approval.</p> <p>Costs</p> <table> <tr> <td>Fees</td> <td>£18.0K</td> </tr> <tr> <td>Stamp Duty</td> <td>£21.6K</td> </tr> </table>								Fees	£18.0K	Stamp Duty	£21.6K	+807
Fees	£18.0K												
Stamp Duty	£21.6K												

Acquisition £720.0K Specified Extras £40.0K Contingency £7.2K Total £806.8K Funding HRA Borrowing 60% £484.1K + HRA 1-4-1 Receipts 40% £322.7K															
Funding Source	See Section above	Amount	£806.8K	Status	Part of an approved allocation in the Stock Increase Programme (Q0087)	Approved	Homes PG 14.06.23								
Approval Route		Taken from an Allocation in the Stock Increase Programme approved at Full Council 20.02.23													
Variations and reasons for change															
Page 48	LAHF Acquisitions (Local Authority Housing Fund)						+949								
	<p>Scheme description</p> <p>On 14th December 2022 the government made several announcements to support the ongoing Homes for Ukraine Scheme. One element of the announcement was the provision of a £500 million Local Authority Housing Fund to support property acquisitions and redevelopment. Capital funding will be provided directly to English councils in areas that are facing the most significant housing pressures from recent Ukrainian refugee arrivals.</p> <p>What has changed?</p> <p>A variation was approved last month to uplift the budget in line with an award of further grant and therefore the need for further HRA match funding.</p> <p>As a result, the approved budget is now £7,081.3K being £4,033.4K grant and £3,047.9K HRA match. However, the HRA figure is an error and the required match is £3,996.4K giving a total budget of £8,029.9K as approved by the Strategy & Resources Finance Sub Committee on the 19th April 2023.</p> <p>To ensure the grant is fully utilised an increase of £948.5K HRA match is therefore required and will need to be taken from the Stock Increase contingency.</p> <p>Variation type: Budget increase</p> <p>Budget</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Actuals 22/23</td> <td style="width: 35%; text-align: right;">£1,876.0K</td> <td style="width: 35%; text-align: right;">£1,876.0K</td> </tr> <tr> <td>Current 23/24 Budget</td> <td style="text-align: right;">£5,205.3K + £948.6K =</td> <td style="text-align: right;"><u>£6,153.9K</u></td> </tr> <tr> <td>Total Project Budget</td> <td style="text-align: right;">£7,081.3K + £948.6K =</td> <td style="text-align: right;">£8,029.9K</td> </tr> </table>						Actuals 22/23	£1,876.0K	£1,876.0K	Current 23/24 Budget	£5,205.3K + £948.6K =	<u>£6,153.9K</u>	Total Project Budget	£7,081.3K + £948.6K =	£8,029.9K
Actuals 22/23	£1,876.0K	£1,876.0K													
Current 23/24 Budget	£5,205.3K + £948.6K =	<u>£6,153.9K</u>													
Total Project Budget	£7,081.3K + £948.6K =	£8,029.9K													

	Funding	HRA Borrowing (SIP Contingency)	
	Approval Route	Scheme Approved at Finance Sub Committee 19.04.23	
Page 49	Council Housing Stock Increase Programme Block Allocation		
	Scheme description		
	Block allocation of funding for Stock Increase Programme schemes		
	What has changed?		
	<ol style="list-style-type: none"> 1. A Final Business Case for the purchase of 6 x 2 bed apartments at Infield Lane in Darnall, costing £806.8K. Therefore, a draw down from this allocation is required to fund the scheme. See separate entry above for 97590 New Build Phase 30 - Infield Lane Apartments 2. A further variation has been submitted for the Local Authority Housing Fund scheme, which requires further match funding from the HRA. Therefore £948.5K needs drawing down from the 2028/29 allocation on the Stock Increase Programme Contingency See entry above for 97498 LAHF Acquisitions 3. A Director authorised variation to increase the budget of the new Housing acquisitions at Owlthorpe has been submitted therefor £23K is required to be drawn down from the allocation. 		
	Variation type: Budget decrease		
	Budget		
	Current 23/24 Budget £12,933.6K - £806.8K = £12,126.8K		
	Current 24/25 Budget £32,860.2K - £0.0K = £32,860.2K		
	Current 25/26 Budget £50,322.4K - £0.0K = £50,322.4K		
	Current 26/27 Budget £42,903.2K - £0.0K = £42,903.2K		
	Current 27/28 Budget £4,644.9K - £0.0K = £4,644.9K		
	Total Qtier Budget £143,664.3K - £806.8K = £142,857.5K		
	Current 28/29 Budget £45,242.7K - £971.5K = £44,271.2K		
	Total 23-29 Budget £188,907.0K - £1,778.3K = £187,128.7K		
	Funding	Various including; HRA, HRA Capital Receipts, S106, Grants	
	Approval Route	Part of the Stock Increase Programme approved at Full Council 20.02.23	
F	Education Children & Families		

-1,779

New additions								
Page 50	<p>90691 Primary School Maintenance Emergency Works – Annual Budget Funding Allocation</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> ○ The council receives a School Condition Allocation from the Education and Skills Funding Agency each year to fund major repairs to educational establishments in Sheffield. The amount of the allocation is based on the pupil numbers and is reduced year on year to reflect the movement of LA schools moving between responsible bodies i.e. those becoming Academy's. ○ For the financial year 2023/24 it is recommended that the allocation is largely targeted at Fire Risk Assessment Project Works, Planned Mechanical (Heating) Works, Major Structural Repairs, Window Replacement, and Roof Renewal. ○ This approval seeks to ringfence £100k of the overall £3.6m awarded for 2023/24 to cover costs of responsive works of capital nature that may be required urgently. ○ Whilst schools will have an element of Devolved Capital Formula (DFC) funding available to them, it is often insufficient to fund major works. ○ There is £44k allocation remaining from the previous year and it is proposed to add a further £100k funding to cover the cost of emergency works that may occur during year 2023/24. <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> ○ Emergency Works – significant unforeseen works that exceed the value of Delegated Capital Grant available to an establishment. This element of work requires an allocation of £100k. <p>What are the benefits?</p> <ul style="list-style-type: none"> • Outputs <ul style="list-style-type: none"> ○ Will be dependent on number of claims for assistance. ○ Assist schools to pay for emergency works to premises where required. ○ Ability to carry out repairs following sudden failure in significant building elements. • Benefits <ul style="list-style-type: none"> ○ To adequately maintain the condition of the educational estate, thereby reducing the potential for pupils to lose days of education through school closures due to failure to significant building elements. ○ Ability to carry out repairs following sudden failure in significant building elements. 							+100
	Funding Source	DfE School Condition Allocation	Amount	+£100k	Status		Approved	
	Approval Route	Part of Capital Strategy approved at Strategy and Resources Committee						

Page 51	<p>Pipworth Primary School Adaptations Key Stage 2</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> To provide accessibility and suitable toileting facilities for a number of children with mobility issues within the current cohort. <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> Staff WC/shower room to be converted into accessible WC with hoist & changing bed. Internal stairlift to be installed to provide direct access to external upper playground. External platform lift installation to provide direct access to lower playground level. Enabling and associated works attached to above items. <p>What are the benefits?</p> <ul style="list-style-type: none"> Outputs <ul style="list-style-type: none"> Internal accessible toilet with hoist and access to junior playground. Benefits <ul style="list-style-type: none"> To provide inclusive access to education for all. <p>When will the project be completed?</p> <p>30/09/2024</p>							+130.4
	Funding Source	DfE High Needs Capital	Amount	£9.6k Feasibility +£130.4k Works £140k Total Cost	Status		Approved	
	Approval Route		To meet statutory duty					
<p>Norton Free Primary School Adaptations</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> To provide accessibility and suitable toileting facilities for a number of children with mobility issues within the current cohort. <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> Existing WC to be converted into accessible WC with electric changing bed. Enabling and associated works attached to above items 							+22.5	

Page 52	<p>What are the benefits?</p> <ul style="list-style-type: none"> • Outputs <ul style="list-style-type: none"> ○ Internal accessible toilet with electric changing bed. • Benefits <ul style="list-style-type: none"> ○ To provide inclusive access to education for all. <p>When will the project be completed? Aug 23</p>									
	Funding Source	DfE High Needs Capital	Amount	£22,250	Status		Approved			
	Approval Route		To meet statutory duty							
	<p>St Catherine’s Primary School Adaptations</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> ○ To provide accessibility and suitable toileting facilities for a number of children with mobility issues within the current cohort. <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> ○ Adaptation of an existing WC and adjacent office to create a hygiene room including fully accessible WC, wash hand basin, changing bed and tracked hoist <p>What are the benefits?</p> <ul style="list-style-type: none"> • Outputs <ul style="list-style-type: none"> ○ Internal accessible toilet with hoist and changing bed • Benefits <ul style="list-style-type: none"> ○ To provide inclusive access to education for all. <p>When will the project be completed? Aug 23</p>									+30
Funding Source	DfE High Needs Capital	Amount	£30,000	Status		Approved				

	Approval Route	To meet statutory duty					
Page 53	<p>Broomhall School Heating, Mechanical and Electrical Renewal</p> <p>Why do we need the project?</p> <p>A desktop review of heating plant has been undertaken across the schools estate by Corporate Repairs and Maintenance Service (CRMS). The purpose of the review was to identify plant that had reached the end of its natural life with a view to taking a pro-active approach towards replacement instead of waiting for a major issue to occur which, can lead to increased stress & expense in solving the issue promptly.</p> <p>Factors taken into consideration during the review included any Health & Safety issues identified on the latest gas service records and gas safety check certificates, the number of breakdowns during the last 12 months, the average cost of repairs, the availability of parts, and the age of the unit. As a result of this work elements of the heating system at Broomhall School were identified for renewal.</p> <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> ○ Replacement heating boilers and hot water heater, as per outputs listed below. <p>What are the benefits?</p> <ul style="list-style-type: none"> ● Outputs <ul style="list-style-type: none"> ○ Replace existing nursery heating boiler, remaining life around 3 years. ○ Replace existing nurse water heater, remaining life around 3 years. ○ Replace existing bungalow block heating boiler, remaining life around 3 years. ○ Replace sure start building heating boiler, remaining life around 3 years. ○ All replacements to include chemical dosing, testing, and commissioning, client training and 12 months maintenance contract with seasonal commissioning. ○ No closure of the school or classrooms due to lack of heating provision possible with current installation. ○ No reactive maintenance repair costs associated with ongoing repairs to the current installation. ○ Efficient, environmentally friendly heating system. ○ Improved classroom environment. ● Benefits <ul style="list-style-type: none"> ○ To provide ongoing education in ‘fit for purpose’ facilities. <p>When will the project be completed?</p> <p>30/11/2023</p>						+82.5
	Funding Source	DfE Schools Condition Allocation	Amount	£12.4k feasibility +£82.5k works.	Status		Approved

			£94.9k Total Cost					
	Approval Route		Part of school estate planned maintenance programme					
Page 54	<p>Carterknowle Jnr School Heating, Mechanical and Electrical Renewal</p> <p>Why do we need the project?</p> <p>A desktop review of heating plant has been undertaken across the schools estate by Corporate Repairs and Maintenance Service (CRMS). The purpose of the review was to identify plant that had reached the end of its natural life with a view to taking a pro-active approach towards replacement instead of waiting for a major issue to occur which, can lead to increased stress & expense in solving the issue promptly.</p> <p>Factors taken into consideration during the review included any Health & Safety issues identified on the latest gas service records and gas safety check certificates, the number of breakdowns during the last 12 months, the average cost of repairs, the availability of parts, and the age of the unit. As a result of this work elements of the heating system at Carterknowle Junior were identified for renewal.</p> <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> ○ Replacement of hot water heater. <p>What are the benefits?</p> <ul style="list-style-type: none"> ● Outputs <ul style="list-style-type: none"> ○ Replace the existing hot water heater, remaining life around 3 years. ○ Replacement to include chemical dosing, testing, and commissioning, client training and 12 months maintenance contract with seasonal commissioning. ○ Efficient, environmentally friendly water heating system. ● Benefits <ul style="list-style-type: none"> ○ Provision of ongoing education in 'fit for purpose' facilities. ○ No closure of the school or classrooms due to lack of hot water provision possible with current installation. ○ No reactive maintenance repair costs associated with ongoing repairs to the current installation. <p>When will the project be completed?</p> <p>30/11/2023</p>							+38.3
	Funding Source	DfE Schools Condition Allocation	Amount	£3.7k feasibility +£38.3k works. £42.0k Total Cost	Status		Approved	

	Approval Route		Part of school estate planned maintenance programme						
Page 55	<p>Norton Free School Heating, Mechanical and Electrical Renewal</p> <p>Why do we need the project?</p> <p>A desktop review of heating plant has been undertaken across the schools estate by Corporate Repairs and Maintenance Service (CRMS). The purpose of the review was to identify plant that had reached the end of its natural life with a view to taking a pro-active approach towards replacement instead of waiting for a major issue to occur which, can lead to increased stress & expense in solving the issue promptly.</p> <p>Factors taken into consideration during the review included any Health & Safety issues identified on the latest gas service records and gas safety check certificates, the number of breakdowns during the last 12 months, the average cost of repairs, the availability of parts, and the age of the unit. As a result of this work elements of the heating system at Norton Free School were identified for renewal.</p> <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> ○ Replacement heating boiler as per Outputs below. <p>What are the benefits?</p> <ul style="list-style-type: none"> ● Outputs <ul style="list-style-type: none"> ○ Replace the existing heating boiler, remaining life around 3 years. ○ Replacement to include chemical dosing, testing, and commissioning, client training and 12 months maintenance contract with seasonal commissioning. ● Benefits <ul style="list-style-type: none"> ○ To provide ongoing education in ‘fit for purpose’ facilities. ○ No closure of the school or classrooms due to lack of hot water provision possible with current installation. ○ No reactive maintenance repair costs associated with ongoing repairs to the current installation. ○ Efficient, environmentally friendly space heating system. ○ Improved classroom environment. <p>When will the project be completed?</p> <p>30/11/2023</p>						+42.1		
	Funding Source	DfE Schools Condition Allocation	Amount	£12.3k feasibility +£42.1k works. £54.4k Total Cost	Status			Approved	
	Approval Route		Part of school estate planned maintenance programme						

	Variations and reasons for change	
	None	
G	Strategy & Resources	
	New additions	
	None	
	Variations and reasons for change	
	None	
Page 56	Economic Development & Skills	
	New additions	
	None	
	Variations and reasons for change	
	None	

	Scheme name / business unit / summary description of key terms	Funder	Value £'000
A	Transport Regeneration & Climate Change		
Page 57	<p>City Centre Bike Hub</p> <p>Background</p> <p>The scheme is to provide a “bike hub” in the Telephone House Block of the Heart of the City Development, providing a bicycle repair shop and secure bicycle storage facilities.</p> <p>Financial and Commercial Implications</p> <p>Key features of the Grant Agreement and terms and conditions are summarised as follows. The Project Manager will need to read, understand and comply with all of the grant terms and conditions and the Code of Conduct for Grant Recipients and develop an exit strategy to ensure that there are no ongoing unfunded costs when the grant ends:</p> <ul style="list-style-type: none"> • The Grant is a capital grant of £294,540 from South Yorkshire Mayoral Combined Authority (“SYMCA”) and Sheffield City Council (“SCC”). • The Grant is to fit out Telephone House, Sheffield as a bike hub (the “Project”). • The Grant is expected to be funded from the Active Travel Fund 2, with SCC providing £33,000 of funding from the Local Transport Plan to the Project in addition to the Grant. • The Grant is made in additional to the £6,000 of Stage 1 of the Project. Due regard must be paid to the terms and conditions for the Stage 1 funding (see details). • Grant release subject to the meeting of Special Conditions (see details). Failure to provide evidence of Special Conditions may result in Default/termination of agreement. • Grant used to achieve Project Outputs/Outcomes, including Social Value Outcomes (see details). • Grant for Qualifying Expenditure defrayed for the Project. • Grant subject to clawback if Project does not achieve Outputs. • Commencement/Completion Dates as per Schedule 2 (see details) • Closure Date/Funding Cessation Date as set out in Schedule 2 (see details) • Subject to acceptable subsidies Article 3.4 of UK-EU TCA Rules / WTO-ASCM Rules together. • Grant only for Eligible Costs subject to Special Conditions (see details). • Grant Claims must only be made using the approved claim form (see details). 	South Yorkshire Mayoral Combined Authority	294.5

- Grant shall not be used for any other purpose without SYMCA permission.
- Only claim Qualifying Expenditure defrayed from Commencement to Completion Date. Qualifying Expenditure outside these dates is ineligible. Claims made monthly in arrears.
- Notify SYMCA in advance of intention to apply for third party funding,
- Grant payment is conditional upon match funding letters provided to SYMCA and match funding will need to be eligible, available to use and evidenced.
- Grant is subject to 5% retention, to be paid by SYMCA to SCC on satisfactory completion of the Project (see details).
- SCC shall neither apply for/ accept duplicate funding re: any part of the Project/related administration costs funded by SYMCA.
- SCC cannot recover more than 35% overheads for staff costs. Any Stage 1 costs in respect of the Project cannot be recovered.
- Inform SYMCA if grant claims profile changes.
- SCC is responsible for any match funding shortfalls etc (see details)
- No Project changes (see details) without SYMCA approval.
- SCC to ensure VFM in procurement of goods/services funded by the Grant.
- SCC to procure activity commencement within 30 days of Agreement date.
- Project Outputs are achieved by the Completion Date.
- SCC shall certify the full Project costs (see details) defrayed (by S151 Officer)
- SYMCA may clawback Grant in a number of circumstances (see details):
- Grant subject to Subsidy Rules and SCC warrants/represents that Grant is not prohibited by the Subsidy Rules (see details).
- SCC shall not breach the Subsidy Rules.
- SCC to undertake a project learning review at the end of the Project.
- SCC to inform SYMCA of other public funding used against the Eligible Costs
- Records to be kept for 10 years following granting of the aid.
- SCC is to comply with the accounting audit, monitoring and reporting requirements specified in the grant agreement (see details).
- SCC to comply with sustainable development principles (see details).
- SCC must comply with the publicity requirements of the Grant Agreement (see details).

SCC must comply with the detailed performance management, project evaluation and key performance indicator requirements specified in the Grant Agreement (see details). Minimum quarterly monitoring reports required.

- SCC must comply with the risk management obligations contained in the Grant Agreement and maintain an appropriate risk register (see details).

- Grant maybe subject to External Audit.
- Grant is subject up to 100% total Clawback (see details) to the extent that the Project Outputs are not achieved in full by the Completion Date
- On Completion Date SYMCA, may take account of the extent to which the Project Outputs/Outcomes have been achieved.

Commercial Implications

All public sector procurement is governed by and must be compliant with the Grant Agreement and UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as ‘Contracts Standing Orders’ (CSOs).

CSO requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase / acquire services, goods or works must go via a competitive process, comply with the Local Government Transparency Code 2015. The Portfolio / Service Grant Manager will need to contact the Commercial Services Team for detailed guidance on adherence to these rules when spending grant monies.

Legal Implications

The Council has a general power under Section 1 of the Localism Act 2011 to do anything that an individual may generally do, provided it is not prohibited by other legislation and the power is exercised in accordance with the limitations specified in the Act. This enables the Council to become accountable body and accept the funding of up to £294,540 from the South Yorkshire Mayoral Combined Authority (SY MCA).

The Transport Act 2000 places a duty on local authorities to develop and implement policies which will promote and encourage safe, integrated, efficient and economic transport that meets the needs of persons living, working, visiting, or travelling through their area. This grant will enable the Council to increase the infrastructure for new and existing cyclists to safely store and maintain the cycles in a strategic city centre location to enable visitors to the city centre to leave their bikes in confidence, which will encourage individuals to cycle into the City Centre rather than drive, therefore supporting the Council in fulfilling that duty.

The Council have committed to reducing the levels of air pollution in the city, and ensuring that the levels are below the legal limits detailed in the Air Quality Standards Regulations 2010. By increasing the infrastructure available for cyclists in the City Centre, should then support the Council in reducing the levels of air pollution to comply with the regulations.

If a decision is made to become accountable body for the funding, then the grant agreement will be entered into with the funder.

Key points to note from the grant agreement with the SY MCA are:

	<ul style="list-style-type: none"> • Payment of the grant is subject to the special conditions being satisfied prior to contract execution, these are (i) A satisfactory assessment of the Project’s financial sustainability following completion (ii) Confirmation of how the ongoing revenue and maintenance costs of the Project will be met in future years. • The funding can be reduced, suspended, withheld or require repayment in specific circumstances. This includes for example failing to comply with special conditions or the works not being commenced within 3 months. • All documents relating to the implementation and financing of this grant must be retained for 6 years from the date of the agreement. All documents and evidence relating to any subsidy control assessment must be retained for 10 years. <p>The Council must comply with all applicable legislation and regulations including but not limited to UK GDPR, the Data Protection Act 2018, Equality Act 2010 and the Subsidy Control Act 2022. A subsidy control assessment will be carried out before any spend is incurred.</p>		
Page 60	Communities Parks & Leisure		
C	None		
C	Waste and Street Scene		
	None		
D	Adult Health & Social Care		
	None		
E	Housing		
	None		
F	Education Children & Families		
	None		

G	Strategy & Resources		
	None		
H	Economic Development & Skills		
	None		

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Report to Policy Committee

Author/Lead Officer of Report: Nathan Robinson
(Decarbonisation Manager, Housing & Neighbourhood Services)

Tel: 0114 205 2609

Report of: Ajman Ali, Executive Director of Operational Services
Report to: Finance Committee
Date of Decision: 10th July 2023
Subject: Social Housing Decarbonisation Fund (SHDF) 2

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? 1442				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

Purpose of Report:

The Council has secured a grant funding offer of £4,007,500 through the Govt's Social Housing Decarbonisation Fund (SHDF) 2 scheme. This funding would contribute toward the delivery of energy improvement measures to approximately 370 Council homes.

This project directly supports Sheffield's strategies and ambitions centred on net zero carbon by 2030, tackling fuel poverty and providing affordable warmth. The associated government funding is time limited. To not access this would be a missed opportunity. The £4m will offset some of the project cost, reducing some of the pressure on the council housing capital programme, and indeed the wider Housing Revenue Account (HRA).

The purpose of this report is therefore to seek approval for the Council becoming the accountable body for £4,007,500 grant funding from DESNZ (Dept for Energy Security & Net Zero).

Recommendations:

That the Finance Committee:

a) approves the Council becoming the accountable body for £4.07m of grant funding from Tees Valley Combined Authority for the SHDF 2 scheme, subject to the grant terms not being materially different to those set out in this report.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Alex Hill
		Legal: Richard Marik
		Equalities & Consultation: Ed Sexton
		Climate: Jessica Rick
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	SLB member who approved submission:	Ajman Ali
3	Committee Chair consulted:	
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Nathan Robinson	Job Title: Housing Decarbonisation Manager
	Date: 29 June 2023	

1. PROPOSAL

- 1.1 SHDF2 is a government-funded grant scheme (through the Dept of Energy Security & Net Zero) designed to improve the energy performance of social rented homes, on the pathway to Net Zero 2050. The SHDF aims to deliver warm, energy-efficient homes, reduce carbon emissions and fuel bills, tackle fuel poverty, and support green jobs.
- 1.2 The Government launched its application window for SHDF2 funding in September '22. The Council was notified in March '23 that its bid for £4,007,500 had been accepted, and this will deliver important energy improvements to approximately 370 homes across the city.
- 1.3 The Council pursued its SHDF2 bid via a consortium, led by the Tees Valley Combined Authority (TVCA) and the Northeast & Yorkshire Net Zero Hub. Several consortia options were considered, and this was seen to be the strongest option. South Yorkshire Metropolitan Combined Authority (SYMCA) signalled interest in leading a more local, regional consortium bid, though at the time were unable deliver this.
- 1.4 Under Wave 1 of the SHDF, consortiums were very successful in their applications, with 159 organisations being represented through the 55 successful bids. Indeed, DESNZ had been actively encouraging and supporting consortia formation through their Social Housing Retrofit Accelerator (SHRA) programme. A consortium approach is considered to make the best use of the strengths of different organisations, provides strategic continuity and can help to unlock different sources of funding or support.
- 1.5 The TVCA/ Hub consortium consists of 20 Registered Providers. It consists of a range of LAs and HAs, encompassing over 16,000 energy measures, with a total project value of £80m. Being part of the consortium does not in any way restrict the Council's plans, as the Council retains full control over the project, including the procurement pathway.
- 1.6 SCC's component of the bid comprised of 370 properties, all non-traditional, system-built houses, primarily targeting external wall insulation and other measures. The project will also address important structural integrity works. The grant fund contribution is £4.07m (which is the maximum value the Council can claim), with the total scheme cost (i.e. total funding for the consortium) amounting to £32.4m.
- 1.7 This project crucially addresses a 'fabric first' approach toward retrofit, improving the thermal retention of homes. It also targets some of our worst/ lowest EPC rated properties. The scheme is in a relatively advanced stage with designs, planning consent, procurement strategy and financial approvals all in place to ensure a swift mobilisation.

Distribution of the grant is subject to the relevant Council approvals.

- 1.8 The window for expending the SHDF2 grant runs from April 2023 to September 2025, which is just over two years in total. Our project is forecast to complete in October 2024, significantly within the time limit. It is therefore proposed that the Council becomes the accountable body in respect of the SHDF2 scheme.
- 1.9 As part of the scheme, the Council will enter into: grant agreement with TVCA; a collaboration agreement with every member of the consortium (including TVCA); and an information sharing agreement with the North East & Yorkshire Energy Hub (NEYHB)/ Tees Valley Combined Authority (TVCA) to accept the grant funding and deliver the SHDF2 scheme, subject to separate Council approval.
- 1.10 The NEYHB/ TVCA will draw down SHDF2 funding from DESNEZ on a monthly basis based on the cost submissions and invoices submitted by the Council.
- 1.11 Notably, this project has been approved via the Council's capital approval gateway process. The total project funding has been secured from the Housing Revenue Account meaning that these important works can proceed if for any reason the funding couldn't be claimed.
- 1.12 The Council's project is split across two parts:
 - i) 253 solid wall houses that will receive external wall insulation (approx £11m).
 - ii) 117 Airey type, system-built properties requiring significant structural interventions to assure their longevity, part of which is to insulate through an outer-constructed wall with cavity infill (approx £13m).
- 1.13 The contract for the 253 solid wall properties has already been tendered and Equans were successful. The contract for the 117 Airey type properties is currently being evaluated with the successful contractor being appointed towards the end of July 23.
- 1.14 There will be careful governance and programme management by the Council via regular contract meetings. A project officer is being appointed directly to the scheme to manage the specific requirements of the grant fund in terms of reporting and governance.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 This decision will contribute to the ambitions within the Corporate Plan of achieving net zero by 2030, reduce fuel poverty and improve both energy efficiency and thermal comfort to 370 Council homes across Sheffield. Furthermore, it contributes toward the Housing Revenue Account

Business Plan target of all Council homes reaching EPC C by 2030.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 There is no specific requirement to consult for this scheme. However, over a significant period, tenants have been consulted in regard of the works, highlighting the benefits it will deliver and identifying some of the potential disruption.
- 3.2 As part of the engagement plan individual visits to each property were made and customers shown images and given a further explanation of what their home will look like. Tenants were also asked to provide details of their household in order to help plan engagement events and cater for any special requirements – with support from tenant liaison officers.
- 3.3 There have been several engagement events held so far to advise residents and owner occupiers what work will be carried out and how it will affect them. Future events will take place soon.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 The funding is designed to help tackle social homes in EPC bands D-G. The EIA therefore notes positive impacts in relation to Poverty & Financial Inclusion.

4.2 Financial and Commercial Implications

4.2.1 Tees Valley Combined Authority – Social Housing Decarbonisation Fund Wave 2 (the “Grant”) (£4,007,956.50)

Capital grant of up to £4,007,956.50 paid to Sheffield City Council (“SCC”) from Tees Valley Combined Authority (the “Funder”). The Funder has received the Grant from the Department of Business, Energy and Industrial Strategy (“DESNZ”).

Key features of the offer letter (the “Grant Agreement”) and terms and conditions are summarised as follows. The Project Manager will need to read, understand, and comply with all of the grant terms and conditions and the Code of Conduct for Grant Recipients and develop an exit strategy to ensure that there are no ongoing unfunded costs when the Grant ends.

4.2.2 Project Details

The Grant is to deliver 1,130 eligible housing retrofit measures to improve energy efficiency of social homes below EPC rating C, provided to 372 properties (the “Project”). The Grant Agreement provides a detailed operational breakdown of activities and costs that are eligible to

be funded by the Grant (see details).

Other Project obligations in the Grant Agreement are as follows:

- Project must be commenced by 1 June 2023.
- SCC must have all necessary planning consents for the Project;
- SCC may only change the Project scope with the Funder's prior written approval;
- SCC can deliver the Project with a delivery partner. SCC retains all liability for acts of any delivery partner in respect of the Project;
- SCC cannot dispose or change use of assets relating to the Project without Funder's prior written consent, subject to conditions (see details). Funder may have right to proceeds of sale (see details). Financial charging of assets permitted with Funder and DESNZ consent (see details); and
- SCC required to prepare Project asset register of all Project assets valued over £300.

4.2.3 **Financial Terms and Conditions**

- SCC is required to supply match funding of £16,936,000 in respect of the Project.
- The Grant will be treated as Conditional and will be subject to clawback if the Grant terms and conditions are not complied with (see details). Additionally may be subject to corrections, where SCC is subject to repayments of previously claimed Grant amounts during the Project (see details).
- SCC and the Funder agree that the Grant is out of scope of VAT. If the payment of the Grant is deemed at a later stage to be a supply, then the Grant is inclusive of VAT
- Grant Commencement Date: tbc once TVCA has signed the agreement with DESNZ.
- Grant End Date: 31 March 2025
- Grant is paid on the following basis:

Financial Year	Percentage	Amount
2023/24	40%	£1,603,182.60
2024/25	60%	£2,404,773.90
Total	100%	£4,007,956.50

- Grant is to be paid monthly in arrears, subject to monthly claims procedure evidencing eligible Project spend (see details). Claims must be submitted by the 4th working day each month.
- Expenditure incurred prior to the Grant Commencement Date may be claimed with the Funder's written consent.
- Grant is subject to 5% retention subject to Funder satisfaction of monitoring and audit monitoring.
- Project income and expenditure forecast must be revised when there is a 10% change in these forecast compared to initial Project budget.

- SCC cannot obtain any duplicate funding in respect of any fully Grant funded elements of the Project. Third party funding may be permitted with the Funder's consent if obtained before the Grant Commencement Date, and the Funder has been made aware of the funding (see details).
- Unless the Funder permits SCC to retain any unspent funding, the Grant must be spent in the relevant profiled financial year and cannot be carried forward. Funder education of future year Grant allocation permitted where SCC underspends on Project.
- SCC must only use the Grant for the Project and associated eligible expenditure, as specified in the Grant Agreement.
- First Grant payment will not be made unless:
 - Funder is satisfied with SCC levels of match and other funding to complete the Project by the Grand End Date;
 - SCC has supplied a certificate of title to land relevant to the Project, compiled by solicitors acceptable to the Funder;
 - Funder has prior receipt of and priorly approved Project specifications;
- SCC is to comply with the following requirements specified in the Grant Agreement:
 - the accounting audit, monthly monitoring and reporting requirements (see details);
 - the documentation, records and evidentiary requirements (see details);
 - the data protection, public relations, intellectual property, information and publicity requirements (see details);
 - the detailed performance management and key performance indicator requirements (see details); and
 - the insurance requirements (see details).
- SCC can only retain unspent Grant with the Funder's prior written approval.
- SCC required to sign Grant Agreement by 15 June 2023. The Funder has permitted an extension to the signature of the Grant Agreement.
- SCC to comply with subsidy control and undertake independent subsidy control assessment in relation to the Project.
- Grant subject to Funder annual review (see details).
- SCC must comply with the risk management obligations contained in the Grant Agreement and maintain an appropriate risk register (see details).
- Grant Agreement contains an approved use period, meaning that assets purchased with the Grant can only be used for the delivery of the Project and associated post-Project activities. We are awaiting confirmation of the approved use period from DESNZ, and significant restrictions or length of restriction period may require additional Committee approval at a later stage.

4.2.4 Collateral and related agreements

SCC must enter into a Data Sharing Agreement with the Funder and

DESNZ.

The Funder has signed a grant agreement with the DESNZ the originating funder of the Grant (the “Originating Grant Agreement”). SCC must comply with the terms of the Originating Grant Agreement, the key terms of which are the same as the Grant Agreement.

Additional to the Grant Agreement, SCC must comply with the following terms in the Originating Grant Agreement:

- SCC and the Funder must not use the Grant for a range of purposes (see details);
- Monitoring to be undertaken using DESNZ Data Management System (see details);
- Funder required to co-operate with SCC on the use of any excess, unused or uninstalled Grant purchased material or equipment (see details);
- Funder must spend 42.5% of its annual funding allocation by the end of the 2023/24 Financial Year, and 57.5% of its annual funding allocation by the end of the 2025/25 Financial Year;
- Ancillary/admin expenditure exceed 15% of Project costs is not eligible expenditure (see details); and
- SCC must comply with environmental responsibilities when undertaken the Project (see details);

SCC is delivering the Project as part of a consortium of other organisations lead by the Funder (the “Consortium”):

- SCC is required to enter into a collaboration agreement in respect of the Consortium (the “Consortium Agreement”);
- SCC cannot leave the consortium without the consent of DESNZ;
- SCC to collaborate with the Consortium in order to deliver the Project;

4.2.5 **End of Project Requirements**

- Project is to be completed by the Grant End Date.
- Project monitoring period ends twenty-eight (28) days after the Grant End Date.
- SCC to produce exit plan three (3) months from to the Grant Commencement Date.
- SCC must assist in the Funder’s and DESNZ’s evaluation of the Social Housing Decarbonisation Fund.
- The Grant maybe subject to External Audit and where requested an audit by an independent reporting accountant.
- Chief Executive and Chief Internal Auditor to sign a declaration at the end of the Project.
- Retention Period: 7 years from the first receipt of the Grant. Sub-contractors that their records are maintained for a period for two years.

4.2.6 **Commercial Implications**

All public sector procurement is governed by and must be compliant with the Grant Agreement and UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as 'Contracts Standing Orders' (CSOs).

CSO requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase / acquire services, goods or works must go via a competitive process, comply with the Local Government Transparency Code 2015 and the Grant Agreement. The Portfolio / Service Grant Manager will need to contact the Commercial Services Team for detailed guidance on adherence to these rules when spending the Grant.

4.3 **Legal Implications**

4.3.1 The Council intend to enter into a grant agreement with TVCA. The grant offer letter sets out the legal requirements of the funder (TVCA) and basis of which the Council will become the accountable of the funding.

4.3.2 In the event that the terms of the grant offer letter are materially different before execution, the Council must seek further committee approval of the terms.

4.3.3 The only climate-related statutory duty for the Council is the legal requirement to enforce Minimum Energy Efficiency Standards (MEES) in private rented domestic, non-domestic and commercial properties.

4.3.4 The Council has no specific power or duty to make energy efficiency and low carbon heating upgrades to social rented homes.

4.3.5 However, the Localism Act 2011 provides local authorities with a "general power of competence" which enables them to do anything that an individual can do as long as the proposed action is not specifically prohibited. A purpose of the Act is to enable local authorities to work in innovative ways to develop services that meet local need.

4.3.6 Any contracting arrangements are permitted by the Local Government (Contracts) Act 1997 and should ensure the Council can meet the objectives of the scheme.

4.3.7 The Council must ensure that it complies with the terms of the grant offer letter and any other agreements relating to the project.

4.3.8 The Council must ensure that any agreements made with third-parties in relation to the project reflect the obligations in the grant agreement with TVCA.

4.4 **Climate Implications**

4.4.1 Climate Impact Assessment completed and signed off by the corporate Sustainability team. The project is deemed to deliver a moderate to significant decrease of CO2 emissions compared to previous.

4.4 Other Implications

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The alternative is not to accept the funding. The Housing Revenue Account (HRA) and the capital programme budget would not benefit from the £4.07m funding in contribution toward this major improvement project.

6. REASONS FOR RECOMMENDATIONS

6.1 The SHDF2 grant provides an excellent opportunity to help fund the retrofitting of some of the least efficient council housing stock across the city.

PART A - Initial Impact Assessment

Proposal Name: Social Housing Decarbonisation Fund (SHDF) 2 (EIA ID: #2128)

EIA Author: Nathan Robinson (HSG)

Proposal Outline: SHDF2 represents the second 'wave' of Govt funding from the Dept of Energy Security & Net Zero (DESNZ) that is aimed specifically at social housing. The Council has been successfully awarded £4,007,500 under this scheme for its own housing stock that will contribute toward two external wall insulation projects across several estates throughout the city. In total, the projects will deliver energy improvements to 370 homes through better thermal retention

Proposal Type: Non-Budget

Year Of Proposal: 23/24, 24/25

Lead Director for proposal: Janet Sharpe (HSG)

Service Area: Neighbourhoods

EIA Start Date: 26/05/2023

Lead Equality Objective: Break the cycle and improve life chances

Equality Lead Officer:

Decision Type

Committees:

Policy Committees

- Housing

Portfolio**Primary Portfolio:**

Housing & Neighbourhood Service

EIA is cross portfolio:

No

EIA is joint with another organisation:

No

Overview of Impact**Overview Summary:**

The tenants will benefit from external wall insulation that will retain heat better in their homes. This will help toward reducing fuel bills. The properties selected in this programme are solid wall construction type (with no cavity). These representing some of the worst energy efficient properties within the Council's housing stock

Impacted characteristics:

- Age
- Disability
- Health
- Poverty & Financial Inclusion

Consultation and other engagement**Cumulative Impact**

Does the proposal have a cumulative impact:

No

Impact areas:

Initial Sign-Off

Full impact assessment required: No

Review Date: 26/05/2023

Action Plan & Supporting Evidence

Outline of action plan:

Action plan evidence:

Changes made as a result of action plan:

Mitigation

Significant risk after mitigation measures:

Outline of impact and risks:

Review Date

Review Date: 26/05/2023

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Report to Policy Committee

Author/Lead Officer of Report: Matt Hayman,
Principal Development Officer

Tel: 0114 2735130

Report of: Kate Martin, Executive Director City Futures

Report to: Finance Sub Committee

Date of Decision: 10 July 2023

Subject: Future High Streets Fund - Fargate and High Street– Front Door Scheme Update and Approval to Award Grant

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? 2215				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:				
The exemption applies only to Appendix C which contains information relating to the financial and business affairs for Sheffield Church Burgesses Trust and The Foundry Sheffield				
<i>"The appendix C is not for publication because it contains exempt information under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

Purpose of Report:

To update on delivery of the Future High Streets Fund 'Front Door Scheme' and seek approval to award capital grants of :

- (1) £250,000 to The Sheffield Church Burgesses Trust, towards the costs of shop front improvements on Chapel Walk and internal access works and reconfiguration of vacant upper floors for new workspace; and
- (2) £650,000 to The Foundry Sheffield towards the costs of shop front improvements, internal ground floor access and reconfiguration works to vacant upper floors at Victoria Hall, Chapel Walk.

(3) £250,000 for the Council to commission works of Public Art in Chapel Walk and

(4) £90,000 dedicated small grants for Chapel Walk that will be made available through Renew Sheffield to assist new and small businesses with capital fit-out costs on occupying vacant property.

Recommendations:

It is recommended that Finance Committee approves the proposal that Sheffield City Council:

- (a) grants awards of £250,000 to Sheffield Church Burgesses Trust and £650,000 to The Foundry Sheffield;
- (b) allocates £250,000 to the Council for its commissioning of works of public art in Chapel Walk as set out in this report; and
- (c) grants £90,000 to Renew Sheffield to assist new and small businesses with capital fit-out costs on occupying vacant property in Chapel Walk.

Background Papers:

Appendix A Church Burgesses 15-31 Chapel Walk - Photographs and Existing and Proposed Elevations

Appendix B Victoria Hall 35-42 Chapel Walk – Photographs and Proposed Elevations

Appendix C **CLOSED APPENDIX:** Church Burgesses Chapel Walk (pgs 1-15) - feasibility cost study, Surveyors report, Victoria Hall the Foundry (pgs 16-24) - Budget costings and Victoria Hall - The Foundry Business Case

Appendix D Images of the Andrew Bell Entrance and Shop Signs

Appendix E 'Front Door Scheme' Climate Impact Assessment

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Holly Nichol 29.6.23
		Legal: Marcia McFarlane 29.6.23
		Equalities & Consultation: Ed Sexton 29.6.23
		Climate: Kathryn Warrington 7.6.23
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	SLB member who approved submission:	Kate Martin, Executive Director City Futures
3	Committee Chair consulted:	Cllr Zahira Naz (Chair) and Cllr Mike Levery (Deputy Chair) - 22.5.23 and 15.6.23
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Matt Hayman	Job Title: Principal Development Officer
	Date: 29.6.23	

1. PROPOSAL

- 1.1 On the 26th December 2020 the Government announced Sheffield City Council was successful in securing £15.8m from the Future High Streets Fund (FHSF) for Sheffield Fargate and High Street. On the 17th of March 2021, the City Council's Cabinet delegated authority to Officers to accept the Ministry of Housing, Communities and Local Government (now the Department of Levelling Up, Homes and Communities) funding and enter into a grant agreement subject to the grant terms being received and agreed. The grant terms and conditions in the form of a Memorandum of Understanding were reviewed by delegated Officers and accepted through an Executive Director Non-Key Decision Report on the 28th April 2021. The decision was published on the 4th May 2021.
- 1.2 In summary the FHSF funding is being used to deliver 3 interventions:
- The acquisition, redesign and refurbishment of 20-26 Fargate as an 'Events Hub'.
 - Enhance the public realm and infrastructure on Fargate and High Street to facilitate outdoor events, crime reduction by reducing the number of desolate locations in the city centre, improve green transport connectivity, and support to existing and new resident community in that development through improved services and waste management facilities. These works are now phased with Phase 1 on Fargate underway and Phase 2 on High Street/Castle Square subject to securing additional funding.
 - Support landowners through the 'Front Door Scheme' to open upper floor access and improve active frontage to Fargate and High Street and connecting pedestrian routes by providing grant funding for appropriate projects.
- 1.3 On the 25th August 2021 the Leader of The Council approved the inclusion of the £5.1m 'Front Door Scheme' FHSF intervention to the capital programme as part of the Month 3 Capital Approvals. A basic template grant agreement was drafted and referred to within that year's Month 3 Capital papers; included was the list of relevant buildings with estimated funding allocations based on the approved Government business case. The intention being that each recipient would be issued with the same grant agreements, that would not be amended materially, and any necessary amendments approved through a delegation to the Executive Director of Place (now Executive Director of City Futures), in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance (now General Counsel) when deciding on the final grant agreement terms. This delegation was used to approve grants awards to the Medical Research Council for the refurbishment of 33-35 Fargate, and the allocation of FHSF funds to ReNew Sheffield for a round of funding targeted at filling vacant property on and adjacent to Fargate and High Street.

- 1.4 The Council submitted a change control request to DHLUC in order to make further awards and on 7th November 2022 Finance Sub Committee approved a further three grant awards. The Committee approved awards to the Medical Research Council at 33-35 Fargate (access and workspace conversion), Orchard Square (open space improvements and a residential conversion), The Montgomery Theatre (access and reconfiguration works) and the ReNew Sheffield project (small business grants for fit-out works). To date the City Council has made grant awards totalling £2.735m.
- 1.6 On 8th February 2023 Transport, Regeneration and Climate Committee approved a recommendation to reallocate £1.1m from the Front Door Scheme budget to the FHSF Public Realm and Infrastructure works to facilitate a start on site on Fargate. The reduction in scope and changes to the individual Front Door Scheme projects were subsequently approved by DLUHC. The same Committee report highlighted that the remaining Front Door Scheme budget would be targeted towards supporting landowners on Chapel Walk with those negotiations at an advanced stage.
- 1.7 Of the remaining budget, it is proposed to grant £250,000 to **Sheffield Church Burgesses Trust (15-31 Chapel Walk)** towards the costs of enhancing shop fronts on Chapel Walk and improved access to the upper floor (the former Howard Gallery). The grant along with investment from the owners will facilitate attracting new businesses and visitors to the City Centre and support existing and new businesses and retailers. Currently 5 of the units including the upper floor are vacant. Works to the external facades will enhance the environment by reintroducing some uniformity with a design closer to the original shop fronts. This will complement the internal shop unit and upper floor/gallery improvement works making the spaces more attractive to potential occupiers. Much of this space is suitable for new or small businesses not currently located in the City Centre. Once occupied, those businesses will contribute to increasing footfall, dwell time and spend on Chapel Walk to the benefit of new and existing businesses and occupiers. Plans and diagrams are at Appendix A. Feasibility Cost Study and Surveyor's report are included at Appendix C (Closed paper).
- 1.8 This report also proposes the grant of £650,000 to the charity **The Foundry Sheffield (35-42 Chapel Walk)** which has a lease with landlord, The Trustees for Methodist Church Purposes (also a charity), in respect of the premises at Victoria Hall which The Foundry Sheffield manages. The lease has 8 years remaining and its renewal is under negotiation.
- 1.9 The funding will be used to support the delivery of their 10-year building development plan of capital improvements, to deliver long term growth and their budget costings are at Appendix C (Closed paper). The building has a large footprint, set over 7 floors and encompassing 107 rooms. The impressive main entrance is opposite the Crucible Theatre, however, for most, the building is accessed via the reception entrance on Chapel Walk. The building is home to a community of charities and organisations including Age Active, Assist, Urban Theology Unit, DAB Music, The Samaritans, City of Sanctuary and The Sunday Centre. The building also includes 4 shop front units on Chapel Walk. The proposed investment will see the reinstatement

of the former stone frontage to Chapel Walk and improvements to internal access including the installation of lift access to increase the capacity of the Main Hall for events/conferences from 300-400 to 600 and attract a more diverse range of events. The improvements will also bring forward new uses for underused or vacant floorspace on the lower and upper floors. The Foundry Sheffield are pursuing other funding bids for developing this part of the city and the city council's financial commitment on this project might be construed positively when those bids are being considered for works in this part of the city.

- 1.10 Further details on the proposed investment for both schemes is attached at the closed Appendix C (Church Burgesses pgs 1-15 and Victoria Hall/The Foundry (pgs 16-24)). The Council has assessed and confirmed that without this grant funding, owners would not have undertaken this proposed work, or the work would be phased/delivered over a much longer time frame. Grant funding for Chapel Walk was included in the scope change approved by DLUHC and will contribute to achieving the aims and objectives of FHSF.
- 1.11 The grants will be awarded via funding agreements with building owners on terms drafted to ensure funds are used in accordance with the objectives of FHSF and the Memorandum of Understanding between the Council and the Government. These projects are programmed for commencement prior to the FHSF funding commitment deadline of 31st March 2024 and will contribute to delivering the economic, social and environmental outputs and outcomes agreed with the Department of Levelling Up, Homes and Communities.
- 1.12 In addressing members' feedback at the Transport, Regeneration and Climate Committee in February 2023 (on the importance of investment to support Chapel Walk), this report proposes that the council uses £250,000 of the Front Door Scheme's budget to fund the commissioning of works of public art for new and/or refurbished entrance and shop signs, and light installation art in Chapel Walk. The commission will also look at design, fabrication and installation of bespoke gates and fencing at both the rear of M&S and at the entrance to Black Swan Walk on Fargate to improve the environment and deter anti-social behaviour. The existing entrance signs which were designed, fabricated and installed by the artist Andrew Bell in 1996 have been removed and are in storage. An assessment of the condition and suitability for refurbishment/reuse shall be undertaken by Sheffield City Council's Public Art Officer in consultation with the appointed artist. Images of these entrance and shop signs are attached at Appendix D.
- 1.13 Further, this report also proposes the Council uses any remaining budget to contribute to a **Dedicated Small Grants for Chapel Walk** via Renew Sheffield. The grant would be used to support new and small businesses with capital fit-out costs on occupying vacant property in that area; total grant will not exceed £90k.
- 1.14 As explained at section 1.6 above, due to the reduction in budget these grants will be the final awards made through the 'Front Door Scheme'. The delivery and impact of these grants will be monitored and evaluated through

regular reporting to DLUHC, and a full impact assessment will be undertaken on completion.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 Grant funding will secure private, third sector and potentially additional public investment at Chapel Walk. Those investments would contribute to delivering economic growth, jobs through the repurposing and retrofitting of vacant and/or underused buildings for new retail, workspace, events and community uses to support existing retail. The investment alongside the wider programme of FHSF interventions will contribute to attracting an additional 110,000 visitors to the City Centre, creating up to 505 jobs and 70 new homes.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Extensive consultation was undertaken throughout 2019 and 2020 to inform the strategic case and final business case approved by Government. Officers have and will continue to meet with retailers, businesses, landowners and wider stakeholders to keep them updated and use feedback to inform any review of the interventions.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 There are no significant differential, positive or negative, equality implications arising from the recommendations in this report. The Equality Impact Assessment for the 'Future High Streets Fund – Fargate and High Street', which includes the Front Door Scheme interventions, anticipates that these should be of universal positive benefit for all local people, with added benefit from the creation of a significant number of new full and part time jobs. The local socio economic and community cohesion impacts are anticipated to be particularly positive. The Front Door schemes in this report will require planning permission, which will ensure compliance with the Equality Act 2010. The improvements include a reconfigured ground floor lobby on Chapel Walk for the Victoria Hall property to improve level access to the building.

4.2 Financial and Commercial Implications

- 4.2.1 On 28th April 2021 SCC accepted a grant of £15.8m in respect of the Future High Streets Fund of which £2.75m allocated to the overall Front Door Scheme Programme. Following Strategy & Resources Committee on 15th March 2023 the total budget approved for the overall Front Door Scheme is £4.015m (approved as part of the Capital Approvals Month 10 2021/22 Appendix 3). This is made up from £2.75m from FHSF and £1.26m from the council's own resources as match funding. Payments under these Front Door Scheme agreements will be funded from what remains of the approved budget.

4.2.2 Of this total budget, £2.39m is already allocated to the ReNew Sheffield project, Medical Research Council (33-35 Fargate), Orchard Square and The Montgomery Theatre. The allocation to these new projects will leave circa £90k that can be allocated to further Renew grants.

4.3 Legal Implications

4.3.1 The Council has a general power under Section 1 of the Localism Act 2011 to do anything that an individual may generally do provided it is not prohibited by other legislation and the power is exercised in accordance with the limitations specified in the Act. This enables the Council to pass the funding on to Sheffield Church Burgesses Trust and The Foundry Sheffield via separate grant agreements.

4.3.2 Grant agreements awarded under this report may in the course of discussions with recipient, require some changes to existing template terms in order to deliver these projects. Any changes not already permitted under the funding agreement between DLUHC and the council will be agreed with DLUHC and effected through existing officer delegations under the constitution.

Terms in the grant agreement between the council and grant recipients are intended to protect the fund and the project, such as:

- Significant change to the project must be agreed with the Council.
- Specific conditions that must be complied with prior to a grant claim being made; these include but are not limited to the works specification, project delivery programme and appraisal being produced, confirmation being received that the grant recipient has the funding available to pay for non-eligible expenditure, the grant recipient inputting their agreed investment, appropriate consents and the project being completed and signed off.
- Grant claims submitted to the Council with evidence.
- Quarterly reporting to monitor the progress of the project.
- The Council has the ability to withhold, suspend or require repayment of the grant in specific circumstances including if the Council is required to repay the grant to MLCG (now DLUHC).
- The grant can only be used for capital expenditure.
- Works delivered as part of the project shall be maintained for an agreed minimum period of years from completion.

4.3.3 Subsidy control assessments will be undertaken prior to awarding grants to Sheffield Church Burgesses Trust and to The Victoria Hall, ensuring grants are made in accordance with Subsidy Control law so as to not be an unlawful subsidy.

4.3.4 Further legal consideration may be required in relation to procurement process for selecting and contracting with a Public Artist. Contracting these works is permitted under the Local Government (Contracts) Act 1997.

4.4 Climate Implications

4.4.1 The Front Door Scheme seeks to bring back into use vacant or underused floorspace through repurposing of existing buildings, preventing demolition or need for new build. To support these conversions, a new underground recycling waste management system will be installed to prevent waste being stored on the highway. The investment seeks to attract new residents and businesses to the City Centre taking advantage of existing and proposed sustainable transport connections and the proximity of services and amenities. For these reasons the scheme is expected to make a positive contribution to reducing carbon emissions.

4.4.1 Negotiations with landowners on these grant awards were at an advanced stage prior to Council adopting the Climate Impact Assessment (CIA) process. For this reason the grant terms do not require the landowner to undertake an assessment of the climate impacts of the proposed works, for example in terms of design, materials used, energy performance, waste or resources use etc. However, projects will need planning permission and the applicants will be required to address the climate impact in an Environmental Impact Assessment. A full Climate Impact Assessment for the Front Door Scheme is attached at Appendix E.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 Do nothing - Without grant assistance the buildings are likely to remain vacant and/or underused and issues arising from anti-social behaviour will not be addressed. The enhancement of Chapel Walk was an integral element of the vision for Fargate and High Street approved by Government. The vision highlights the importance of this pedestrian route but also the opportunities to introduce new uses into vacant property.

6. REASONS FOR RECOMMENDATIONS

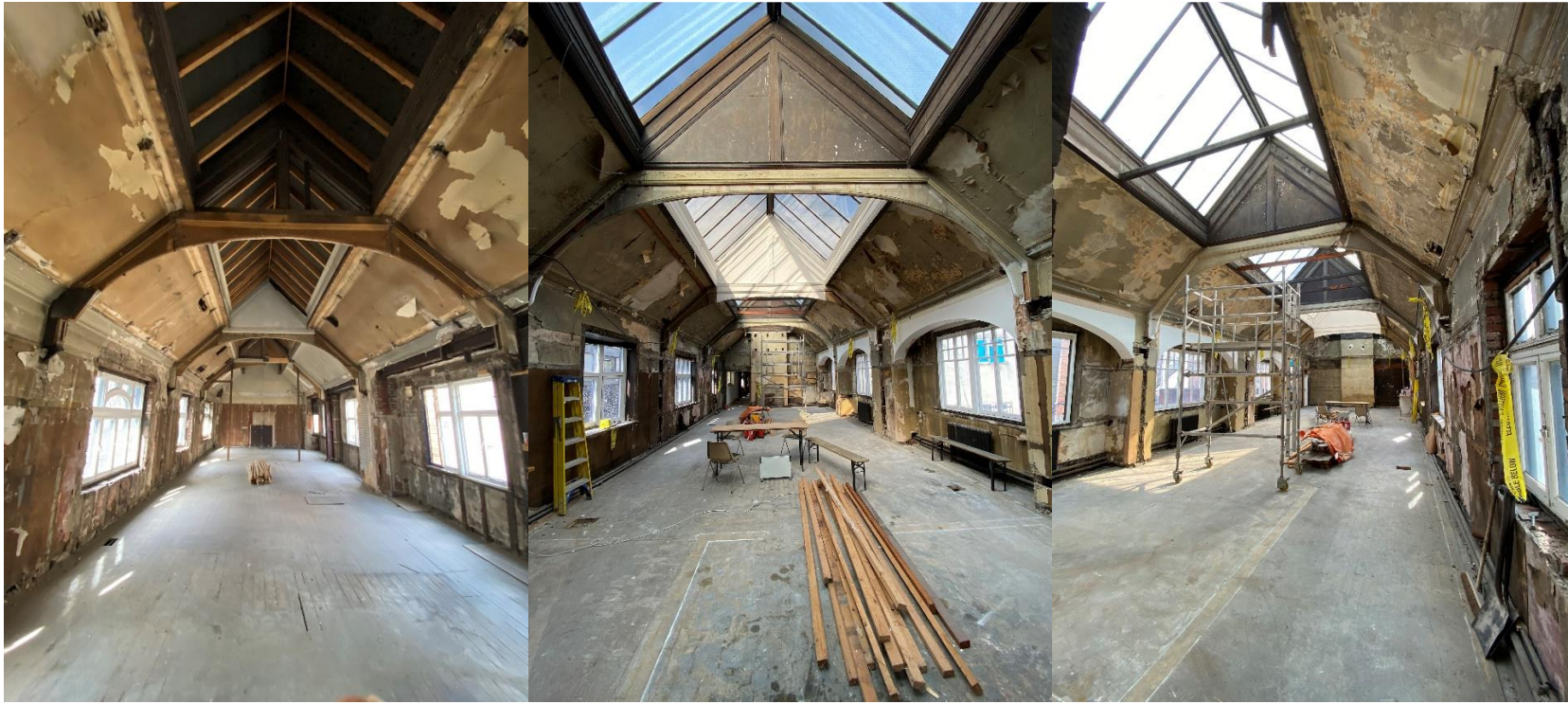
6.1 Approval of the grant funding to the landowners will secure additional private and public sector investment in the buildings. It will contribute to delivering a fully accessible concert/performance space and new and enhanced commercial floorspace.

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Appendix A Church Burgesses 15-31 Chapel Walk - Photographs and Existing and Proposed Elevations



1st Floor





EXISTING ELEVATION TO CHAPEL WALK



EXISTING ELEVATION TO BLACK SWAN WALK

No.	Revision	Date	Initials
-----	----------	------	----------

Job:
15-31 Chapel Walk
Sheffield
S1 2PD

Drawing:
Existing Elevations

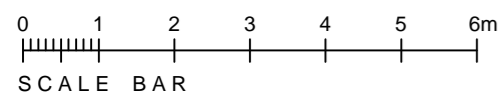
Client:
-



5 Paradise Square Sheffield South Yorkshire S1 2DE
Tel: 0114 327 5485 www.reynoldsassociates.co.uk

Scale: A2@1:100	Date: 16/05/22	Drawn/Checked: RS/GC
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Job Number: PR RS204	Dwg No: 001	Rev:
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PROPOSED ELEVATION TO CHAPEL WALK



PROPOSED ELEVATION TO BLACK SWAN WALK

No.	Revision	Date	Initials
Job:			
15-31 Chapel Walk			
Sheffield			
S1 2PD			

Drawing:
Proposed Elevations

Client:
-



5 Paradise Square Sheffield South Yorkshire S1 2DE
Tel: 0114 327 5485 www.reynoldsassociates.co.uk

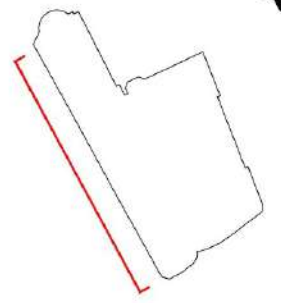
Scale: A2@1:100	Date: 16/05/22	Drawn/Checked: RS/GC
Job Number: PR RS204	Dwg No: 003	Rev:

Appendix B Victoria Hall 35-42 Chapel Walk – Photographs and Proposed Elevations



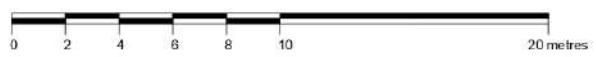
KEY:

- Existing built fabric
- Proposed alterations, additions
- - - Overhead



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D07



2020.06	Door to extg 'Sanctuary' unit	Rev A	
PROJECT			
VICTORIA HALL, SHEFFIELD - MASTERPLAN			
TITLE			
CHAPEL WALK ELEVATION - AS PROPOSED			
SCALE	DATE	DRAWN	CHECKED
1:200 @ A3	2020.05	RK	SLA
Email: office@abletamshtests.co.uk Web: www.abletamshtests.co.uk			
Job N°	Drawing N°		
19-28B	GL06A		

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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Appendix D Images of the Andrew Bell Entrance and Shop Signs



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Full Assessment

Category	Impact	Description of Project Impact	Mitigation Measures	Mitigated Score	Procurement Action Required?	Proposed KPI/Measure
Buildings and Infrastructure	Construction	As there will be demolition and construction (including transportation of materials) there will be a negative impact in the short term with regards to carbon.	Limited. Project grants contribute to building construction projects which will have climate impacts in terms of waste, materials shipping and use, construction carbon and water usage. Without the grant funds the project would not go ahead. However, the Council has not sought to control project specifications or process, which are the responsibility of the grant applicant. Limited information is available on the process - the payment of grants is based on the achievement of the objectives.	9	No	None
	Use	Generally projects will increase the use of buildings on Fargate, High Street and Historic Side Streets by improving access to upper floors and making the units more attractive to occupiers. This is the objective of the grant funding and contributes to social and economic sustainability of the area.	None	9	No	None
	Land use in development	Resurface of existing built up area. No use of greenfield. Improvement to intensity of use in the city centre	None required.	6	No	None

Transport	Demand Reduction	N/A		NA		
	Decarbonisation of Transport	N/A		NA		
	Public Transport	N/A		NA		
	Increasing Active Travel	N/A		NA		

Energy	Decarbonisation of Fuel	N/A		NA		
	Demand Reduction/Efficiency Improvements	N/A		NA		
	Increasing Infrastructure for renewables generation	N/A		NA		

Economy	Development of low carbon businesses	N/A		NA		
	Increase in low carbon skills/training	N/A		NA		
	Improved business sustainability	N/A		NA		

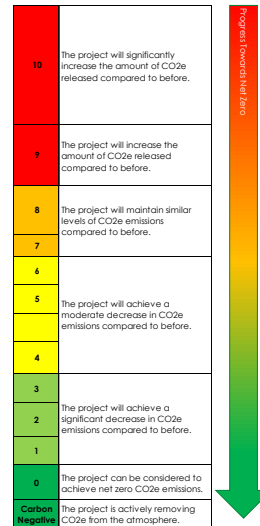
Influence	Awareness Raising	N/A		NA		
	Climate Leadership	N/A		NA		
	Working with Stakeholders	N/A		NA		

Resource Use	Water Use	N/A		NA		
	Food and Drink	N/A		NA		
	Products	N/A		NA		
	Services	N/A		NA		

Waste	Waste Reduction	N/A		NA		
	Waste Hierarchy	N/A		NA		
	Circular Economy	N/A		NA		

Nature/Land Use	Biodiversity	N/A		NA		
	Carbon Storage	N/A		NA		
	Flood Management	N/A		NA		

Adaptation	Exposure to climate change impacts	N/A		NA		
	Vulnerable Groups	N/A		NA		
	Just Transition	N/A		NA		



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PART A - Initial Impact Assessment

Proposal Name: Future High Streets Fund - Fargate and High Street – Front Door Scheme Update and Approval to Award Grant (EIA ID: #2215)

EIA Author: Matthew Hayman

Proposal Outline: To update on delivery of the Future High Streets Fund 'Front Door Scheme' and seek approval to award capital grants of: (1) £250,000 to The Sheffield Church Burgesses Trust, towards the costs of shop front improvements on Chapel Walk and internal access works and reconfiguration of vacant upper floors for new workspace; and (2) £650,000 to The Foundry Sheffield towards the costs of shop front improvements, internal ground floor access and reconfiguration works to vacant upper floors at Victoria Hall, Chapel Walk. (3) £250,000 for the Council to commission works of Public Art in Chapel Walk and; (4) £90,000 dedicated small grants for Chapel Walk that will be made available through Renew Sheffield to assist new and small businesses with capital fit-out costs on occupying vacant property. These grants and investments will result in job creation by addressing property vacancy and contribute to encouraging growth in the number of visitors to the City Centre. The outcomes will contribute to delivering the objectives of the Future High Streets Fund vision for Fargate and High Street.

Proposal Type: Budget

Entered on QTier: Yes

QTier Ref: # 001-20186-94043

Year Of Proposal: 23/24

Lead Director for proposal: Sean Mcclean

Service Area: Regeneration & Major Projects

EIA Start Date: 28/06/2023

Lead Equality Objective: Leading the city in celebrating and promoting inclusion

Equality Lead Officer: Ed Sexton

Decision Type

Committees: Sub-Committees

- Finance

Portfolio

Primary Portfolio: Place

EIA is cross portfolio: No

EIA is joint with another organisation: No

Overview of Impact

Overview Summary:

It is deemed there are no significant differential, positive or negative, equality implications arising from the recommendations in this report. The initial Equality Impact Assessment (918) for the 'Future High Streets Fund – Fargate and High Street', which includes the Front Door Scheme interventions, anticipated that these should be of universal positive benefit for all local people, with added benefit from the creation of a significant number of new full and part time jobs. The local socio economic and community cohesion impacts are anticipated to be particularly positive. The Front Door schemes in this report will require planning permission, which will ensure compliance with the

Equality Act 2010. The improvements include a reconfigured ground floor lobby on Chapel Walk for the Victoria Hall property to improve level access to the building.

Impacted characteristics:

- Age
- Cohesion
- Disability
- Poverty & Financial Inclusion
- Voluntary/Community & Faith Sectors
- Partners

Impacted local area(s):

Central

FHSF investment will have an impact across Fargate, High Street and Chapel Walk. This is a key link between SCC investment in HoC2 and Levelling Up Fund investment at Castlegate. The aim of the Front Door Scheme is to demonstrate and support landowners with the viability of repurposing buildings currently vacant or underused.

Consultation and other engagement

Cumulative Impact

Does the proposal have a cumulative impact:

Yes

Extensive consultation was undertaken throughout 2019 and meet with retailers, businesses, landowners and wider stakeholder engagement can be viewed at the link below. https://my.sharepoint.com/:b:/g/personal/matthew_hayman_sheffield.gov.uk

Impact areas:

Year on Year, Geographical Area, Across a Community of Identity/Interest

Initial Sign-Off

Full impact assessment required:

Yes

Review Date:

28/06/2023

PART B - Full Impact Assessment

Age

Staff Impacted:

No

Customers Impacted:

Yes

Description of Impact:

One objective of the FHSF project is to provide the environment to encourage more older people and families to live in the City Centre. This will be done through creating new homes on the upper floors of buildings alongside high quality amenity spaces, safe walking and cycling routes and a broad range of retail, food and drink offer.

Cohesion

Staff Impacted:

No

Customers Impacted:

Yes

Description of Impact:

The investment will deliver improvements to existing event (arts, culture and music) spaces in the City Centre with aim of growing visitor numbers with an expanded and wide ranging programme of indoor and outdoor events. The projects include investment in improving work and meeting spaces for third sector and charitable organisations.

Disability

Staff Impacted:

Customers Impacted: Yes

Description of Impact: The repurposing of buildings will see new front doors to Fargate, Chapel Walk and Surrey Street with new level access and lift access to upper floor apartments, workspace and cultural events space.

Partners

Staff Impacted: No

Customers Impacted: Yes

Description of Impact: The Front Door Schem' intervention will support landowners to address vacant property and bring forward new uses on the upper floors with new access for homes/apartments, flexible workspaces and arts, cultural and charitable events.

Poverty & Financial Inclusion

Staff Impacted: No

Customers Impacted: Yes

Description of Impact: The wider FHSF project aims to create 505 new jobs through new workspace and events space. It is expected a high proportion of these jobs will be for people not previously in employment. Its estimated that the Front Door Scheme investment will deliver/facilitate 227 of those jobs. Many of the jobs accommodated in the workspace provided through the Front Doors Scheme intervention are expected to be in sectors that have higher productivity than the Sheffield average, and which have demonstrated above average resilience in the face of Covid-19 (information and communication, and professional, scientific and technical activities).

Voluntary / Community & Faith Sectors

Staff Impacted:

Customers Impacted: No

Description of Impact: Community and cultural organisations will benefit from the use of improved affordable city centre space to foster social inclusion, and space to stage outdoor performances and events. This is particularly important in enabling the cultural sector to recover from the impacts of Covid-19.

Action Plan & Supporting Evidence

Outline of action plan: The programme for delivery and monitoring of the benefits has been agreed with the DLUHC. The identified projects have been approved by DLUHC through a change control process.

Action plan evidence: The full business case approved by DLUHC and a subsequent addendum addressing the impact of Covid 19 on the FHSF interventions. This was supported by extensive public and stakeholder consultation.

Changes made as a result of action plan:

Mitigation

Significant risk after mitigation measures: No

Outline of impact and risks:

Review Date

Review Date: 28/06/2023